

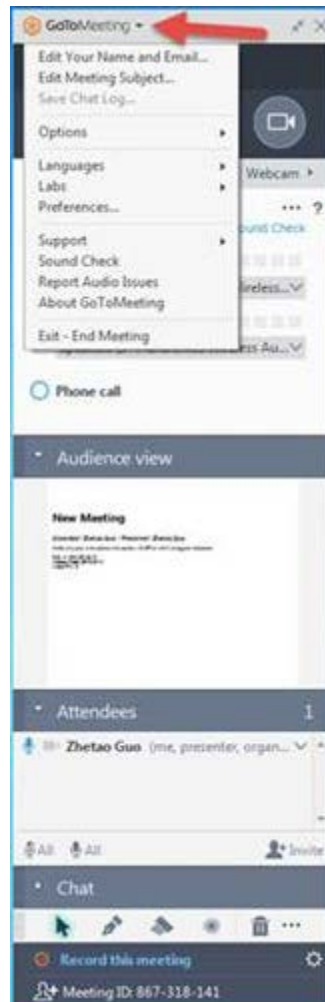


Tuesday Tip

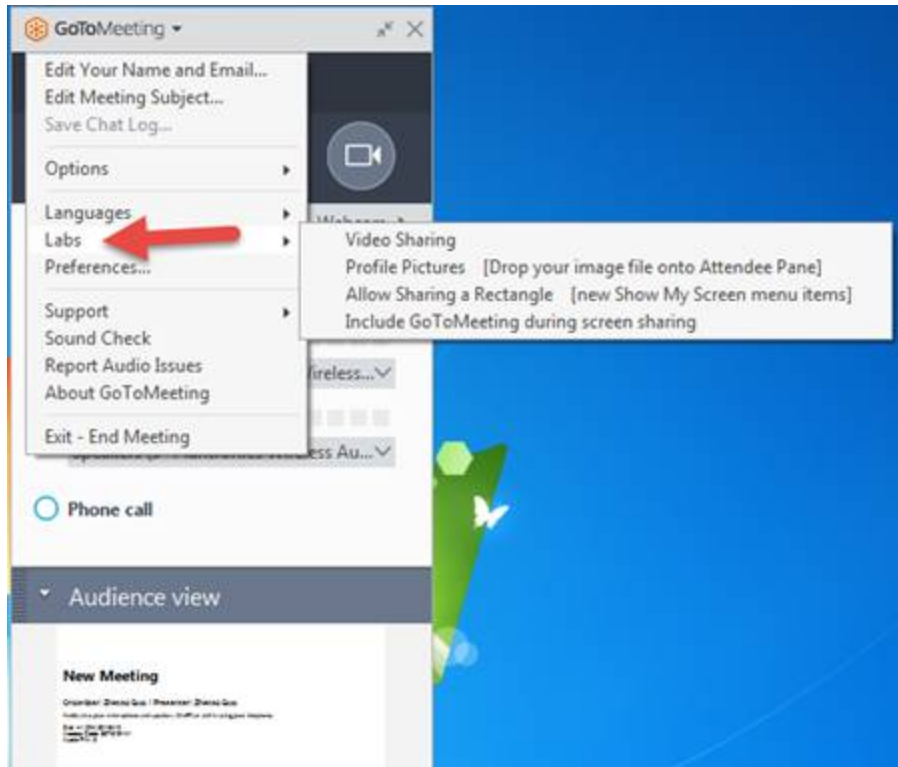
GoToMeeting Capture the WebCam in 5 Easy Steps

Would you like to record the WebCam portion of your next GoToMeeting session?
In just five steps, you can record any session and store it for students to view at a later time. Here's how:

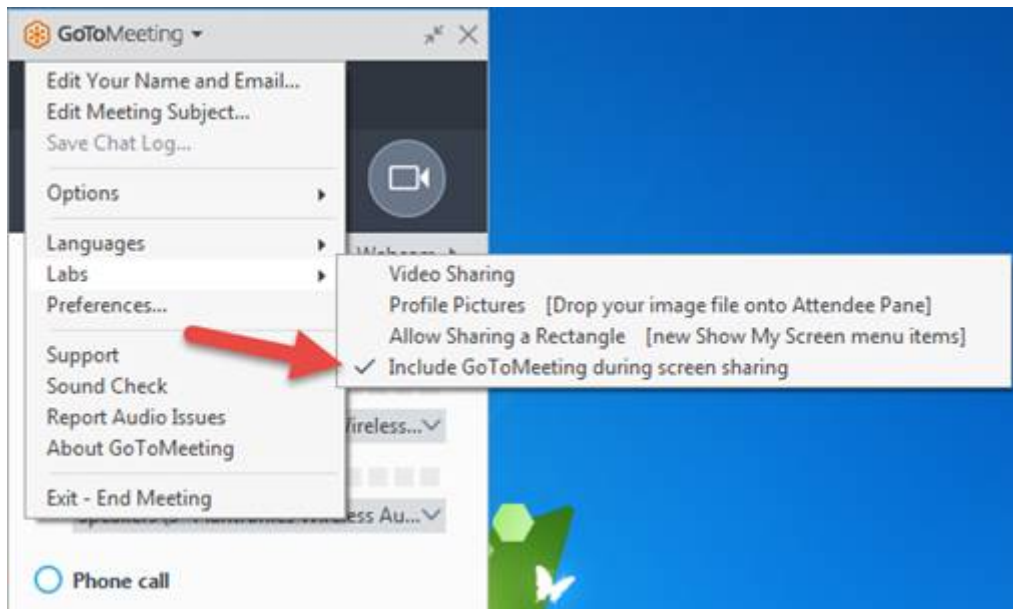
1. After you begin your session, in your control panel, click GoToMeeting:



1. Choose “Labs”



2. Select “Include GoToMeeting during screen sharing”, make sure there is a check mark next to it



3. Then you will need to share your screen, open your webcam, and then start to record the session. It will capture your webcam.

5. When you end a session, the Recording Manager will automatically launch and prompt you to convert and save your recordings into MP4 format. Once that is complete, upload it through Kaltura in Canvas.

For more information, please contact the [ISS team](#).
View all of our Tuesday Tips on our [SHP/ISS website](#)!

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