

The VSRC Computer Module provides an electronic scheduler that the members can use to reserve equipment provided by the VSRC Molecular/Cellular Analysis Module

The Scheduler server is physically located in Worrell Bldg and can be accessed at <http://scheduler.vsrc.uab.edu/molbio/> or you can find a link on the VSRC web site

To Log In

To reserve any equipment, a user has to log in to the system. The Scheduler is not part of the BlazerNet, so all users have to have Scheduler registration rather than using BlazerID.

To Create an Account

New users have to register before using the Scheduler software. To register, use link 'Click Here to Register' on login screen. In the registration form, the email you provide will be used as login name. After submitting the form, you need to email the administrator (Vincenzo at guarcell@uab.edu or Alex at azotov@uab.edu) to finalize your registration. After the administrator finishes registering your account, you can schedule any equipment at any time online.

Please register

* Email address (this will be your login)	<input type="text"/>
* First Name	<input type="text"/>
* Last Name	<input type="text"/>
* Phone	<input type="text"/>
Institution	<input type="text"/>
Position	<input type="text"/>
* Password (6 char min)	<input type="password"/>
* Re-Enter Password	<input type="password"/>
Timezone	GMT -6 <input type="button" value="v"/>
Keep me logged in (requires cookies)	<input type="checkbox"/>

To Reserve Equipment

Once you are logged in, click Schedule Calendar link in the left side menu. A calendar will be displayed for current month, and you can see the days and time when some instruments have been reserved. Click date when you need to schedule the equipment. A daily calendar will appear.

The screenshot shows a monthly calendar for the current month. The days are numbered 1 through 27. Some days have reserved time slots indicated by colored blocks and text. For example, on Monday (day 1), there is a reservation from 3:00pm to 6:30pm for 'shilaja hegde'. On Tuesday (day 2), there are two reservations: 11:00am - 2:00pm for 'Yogesh Bhootada' and 3:00pm - 4:30pm for 'shilaja hegde'. On Thursday (day 4), there is a reservation from 8:30am to 9:30am for 'jish sammons'. On Friday (day 7), there is a reservation from 10:30am to 12:30pm for 'Yogesh Bhootada'. On Saturday (day 8), there are two reservations: 9:00am - 4:30pm for 'Irfan shivatsava' and 10:30am - 1:30pm for 'Yogesh Bhootada'. On Sunday (day 9), there is a reservation from 9:30am to 12:30pm for 'Yogesh Bhootada'. The calendar also shows navigation icons for 'today' and 'default'.

To reserve, click a cell that refers to the equipment and time that you need and that is available.

The screenshot shows a reservation grid with columns for time slots from 6:00am to 7:00pm and rows for various pieces of equipment. The columns are color-coded: 'My Reservations' (blue), 'My Past Reservations' (green), 'My Participation' (purple), 'Other Reservations' (orange), 'Other Past Reservations' (red), 'Pending Approval' (yellow), and 'Blocked Out Time' (dark red). The equipment listed in the rows include: Beckman Ultra-Centrifuge, Bio-rad iQ real-time thermocycler, Bio-rad My iQ thermocycler, Bioopen OCT, Eppendorf table top swinging bucket centrifuge, Leica Crystal, Nikon IX Fluorescent Fundus Scope, Nanodrop Spectrophotometer, Typhoon Trio-plus 3-laser imager, and Zeiss Axio-Plan2 Fluorescent Microscope.

In a pop-up form, enter Start Time and End Time (I entered to start at 11AM and finish at 12:30AM). Click Save. You can add any notes in a textbox on the bottom. Click Save. The server may take a couple of seconds to process the request and then a message 'Your reservation was successfully created for the following dates: #date of reservation#' will appear. Close the window.

Leica Cryostat		
Basic	Participants	Accessories
Location	WORB	
Phone		
Notes		
Please select the starting and ending times:		
Start	End	
04/14/2013	04/14/2013	
11:00am	12:30pm	
Minimum Reservation Length: 0 hours		
Maximum Reservation Length: 24 hours		
Will be reserved for:		
Name	Alex Zotov	
Phone	256 225 7607	
Email	alexander.zotov@gmail.com	
Summary		
This is a test by Alex Zotov. I do not intend to use the equipment!		
Save	Cancel	

Now the instrument is scheduled for your use. All users can see your reservation on the calendar and nobody else can reserve it at the same time.

Please feel free to contact me if you have any questions:

Alex Zotov
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Please remember to cite VSRC core grant P30 EY003039 in your manuscripts, abstracts, and presentations that utilized core services