The UAB Ambassadors serve as the official hosts/hostesses for the University. This select group of students serve as an important link between the student body, the UAB community, and the city of Birmingham.

Ambassadors are chosen by personal interviews. These interviews generally last between 10-15 minutes. Applicants should possess a neat and attractive appearance, out-going personality, ability to work with others, and the desire to become part of an organization dedicated to serving the University.

In accordance to the organization’s constitution, “members must have the ability and willingness to work a minimum of five (5) hours per week, available for weekly meetings and present for any Ambassador training.”

A completed application will include the following materials and should be turned in on or before NOON on Friday, January 9, 2004:

a. Application
b. Two recommendations in a sealed enveloped (can be delivered with application or the reference may mail the recommendation)
c. Class schedule

Submit completed application to the Office of Student Leadership in HUC 440. Applications that are not complete will not be accepted.
2004 – 2005 Ambassador Application

Application must be typed. No additional pages will be accepted.

Personal Information:

Name: ____________________________________________________________
  Last                                      First                                      Middle

Address: __________________________________________________________
  Street Address                                      Apt Number

  City                                      State                                      Zip Code

Phone Numbers: ____________________________________________________
  Daytime                                      Evening                                      Mobile

Email Address: _____________________________________________________

SSN: ___________________________       Birthdate: ___________________________

Age: ______    Sex:   M       F     (Please circle one)

College Information:

Major: ____________________________________________     Minor: __________________________

Grade Point Average: ______________

Please circle UAB classification:

Freshman    Sophomore    Junior    Senior    Graduate

College Attended: ____________________________   Date: ____________________________

College Attended: ____________________________   Date: ____________________________

Please list any collegiate and volunteer activities:

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

Please list any collegiate honors:

1

Return by NOON on Friday, January 9, 2004 to:
Andrea Miller Pound, Office of Student Leadership, HUC 440, Birmingham, AL 35294-1150
Employment Information:

Are you currently employed? Yes No

Current place of employment: ________________________________

Employer: ________________________________

Name of Supervisor ________________________________ Telephone Number ________________________________

Brief Job Description: ________________________________

Approximate number of hour worked per week: ________________

References:

Please include the names and phone numbers of the two persons who will serve as your references:

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Telephone</th>
</tr>
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</table>
Questions:

Please answer the following questions in the space provided below:

1. Why would you like to be a UAB Ambassador?

2. What experiences help you qualify to serve as an Ambassador?

3. In your opinion, what is the role of an Ambassador?

By signing this application you are authorizing the advisor and selection committee to view your college transcript and are verifying that the information you have written on the above application is correct.

_________________________________________  ________________________  
Signature        Date
December 1, 2003

To whom it may concern:

You have been chosen to provide a character reference for a student applying to serve UAB as an Ambassador for the 2004 – 2005 academic year.

This carefully selected group of men and women represent our University at official functions both on and off campus. Much is expected of the Ambassadors. The schedule of assignments is strenuous. Therefore, we seek individuals who possess a strong sense of responsibility, commitment, as well as superior interpersonal and human relation skills.

Please use the attached form in making your evaluation. Your knowledge of this candidate will assist the Selection Committee in its decision making. Your evaluation will be held in strictest confidence; any comments you may have regarding the candidate will be given careful consideration.

After completion, please return the form and your comments to this office before **NOON January 9, 2004**. Prospective candidates must have a completed application packet in by the aforementioned date in order to be granted an interview; this includes our reference form and letter. If I can be of further assistance, please do not hesitate to call at 934-8020.

Please return completed evaluations in a sealed envelope to:

Ambassador Advisor
1400 University Blvd.
Hill University Center 440
Birmingham, AL 35294-1150

Thank you in advance for your prompt response.

Sincerely,

Andrea Miller Pound
Assistant Director of Student Leadership
UAB Ambassador Recommendation Sheet

**Note:** The Family Education Rights and Privacy Act of 1974 opens many student records for the student’s inspection. The law also permits the students to waive his/her right to inspect letters of recommendation. The applicant’s signature below constitutes a waiver; no signature means the student will have the right to read this reference.

Applicant’s Signature: ____________________________ Date: __________________

*If signed, please put in envelope with signature on seal

<table>
<thead>
<tr>
<th>Please evaluate the applicant in the following areas:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tact</td>
</tr>
<tr>
<td>Timeliness</td>
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<tr>
<td>Enthusiasm</td>
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<tr>
<td>Commitment to Task</td>
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<tr>
<td>Ability to Accept Direction</td>
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<tr>
<td>Communication Skills</td>
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<td>Self Confidence</td>
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<td>Personality</td>
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<td>Leadership</td>
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<td>Ability to Work with a group</td>
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</tbody>
</table>

Other Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

________________________________________
Printed Name

Signature ___________________________ Date ___________________________