What is Inquiro?

Faculty-reviewed science journal that publishes the original work of undergraduates.

Who is eligible to submit to Inquiro?

- UAB undergraduate students
- Undergraduates whose research was conducted at UAB (e.g. summer program students)

What areas of research does Inquiro publish?

- Biology, chemistry, engineering, mathematics, psychology, physics

How is Inquiro managed?

- Editorial board consists entirely of distinguished undergraduate students
- Faculty advisors and reviewers
Why publish in Inquiro?

Exposure
• Share your work with others

Experience
• Learn the publication process
• Improve your scientific writing and analytical skills

Prestige
• Add a faculty-reviewed publication to your CV

Contribute to UAB’s community of research scholars.
Timeline

Deadlines:
• October 9 - deadline for research submissions
• November 1 - deadline for cover art submission

Publication process
• October/November – faculty review of manuscripts
• December/January – revision of manuscripts by authors
• February/March – journal design and editing
• Late March/Early April – publication and release event
Types of submissions

Short report
- Comparable to a poster
- 1000-2000 words (suggested)
Types of submissions

- Long research paper
  - Result from substantial projects
  - 2500-4000 words (suggested)
Types of submissions

Research narrative

- Accounts personal experiences with research
- 600-800 words (suggested)
Inquiro does NOT accept...

- Non-original research reports
- Literature reviews
- Humanities and social sciences
- Survey-based studies
Preparing your manuscript

Manuscript Guidelines for Authors
• Document available on website
• Formatting, content, structure and organization

Options
• Convert a poster to a short report
• Revise a summer research paper

Work with your mentor and with fellow students and post-docs in your lab
• Have others read drafts
Submitting a manuscript

www.uab.edu/inquivo

Inqiro is UAB's official journal of undergraduate research. The Journal operates by a blind, peer review process conducted by UAB faculty, researchers, and distinguished undergraduate students and maintains the highest standards of scholastic integrity.

The Editorial Board encourages submissions from UAB undergraduates involved in departmental honors work, independent study, research assistance, or a summer fellowship. The journal is released annually.
Submitting a manuscript

www.uab.edu/inquivo

Submit

Any UAB undergraduate student participating in scientific research and/or any undergraduate student participating in research at UAB is invited to submit a manuscript to be considered for publication in the 2013 issue of *inquiro*. Papers will be subject to student and faculty review.

The 2013 deadline to submit research articles or narratives is **October 9**.

Please consult our Manuscript Guidelines when preparing your submission. The document contains information about the types of submissions as well as formatting and section requirements.

Authors retain all rights to their submitted work, except to publish in another undergraduate science journal.

How to submit:

UAB students may submit research manuscripts by completing this Submission Form for UAB Students. A Blazer ID and password are required in order to log in before filling out the form.

Non-UAB students may submit research manuscripts by completing this Submission Form for Non-UAB Students.

The only difference between the forms is that UAB students will be able to attach their submission document(s) within the form, and non-UAB students will need to email the documents to inquivo@uab.edu.

**Before submitting, be sure your P.I. has read and approved of the manuscript.** Upon submission, an email will automatically be sent to your P.I. requesting their approval. We cannot move forward in finding a reviewer for your manuscript until it has been approved by the P.I. for consideration to be published in *inquiro*.

To submit a research narrative, email your narrative as an attachment to inquivo@uab.edu. Include in the body of the email a title for the article along with your name, university, major, and class standing.
Submitting a manuscript

Inquiro 2013 Submission Form

Manuscript Information

Title

Submission Type
Please see our Manuscript Guidelines if you are unsure which type of manuscript you are submitting. Research narratives and cover art are submitted by emailing directly to inquiro@uab.edu.

Category
If Other please specify below

Other
Submitting a manuscript

<table>
<thead>
<tr>
<th>First Author Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Email</td>
</tr>
<tr>
<td>Institution</td>
</tr>
<tr>
<td>Major</td>
</tr>
<tr>
<td>Class Standing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-Author Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Author</td>
</tr>
<tr>
<td>Email</td>
</tr>
<tr>
<td>Institution</td>
</tr>
<tr>
<td>Class Standing</td>
</tr>
</tbody>
</table>
Submitting a manuscript

<table>
<thead>
<tr>
<th>Mentor/Principal Investigator Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
</tr>
<tr>
<td><strong>Email</strong></td>
</tr>
<tr>
<td>Mentors will receive an email requesting confirmation that they have read and approved the manuscript being submitted.</td>
</tr>
<tr>
<td><strong>Department</strong></td>
</tr>
<tr>
<td>If the mentor is not a UAB faculty member, indicate his or her affiliation here following the department, i.e. “Department of Microbiology, University of X.”</td>
</tr>
<tr>
<td><strong>Institution</strong></td>
</tr>
<tr>
<td>Specify mentor’s institution or university if it is not UAB.</td>
</tr>
<tr>
<td><strong>Additional Author Information</strong></td>
</tr>
<tr>
<td>If there are authors in addition to the submitter(s) and the mentor, please list them in the format “Name, Department, Institution; Name 2, Department 2, Institution 2;” etc. in the order in which the authors should be listed in the published article. We will list the submitter(s) as the first author(s) and the P.I. as the last author.</td>
</tr>
</tbody>
</table>

In order to ensure the anonymity of *inquirop*’s review process, we ask that you remove ALL author information from the manuscript itself before attaching and submitting it.
Conditions of Publication

• Authors retain copyrights, i.e. you may publish anything published in *Inquiro* in another form of media, including any professional journal

• *Inquiro* has the right to reproduce and distribute copies of the article

• Authors will not receive financial compensation for publishing articles

• Articles are not guaranteed to be published

• The article cannot have been published in another undergraduate journal
Mentor approval

Before submitting:
• Discuss your intent to submit a manuscript with your mentor
• Have your mentor read over the manuscript

After submitting:
• An automatic email will be sent to your mentor
• Your mentor will indicate that he/she has read and approved the manuscript
Submitting a narrative

- Research narratives are submitted through email to inquiro@uab.edu

- Include in the body of the email:
  - Article title
  - Your name
  - University
  - Major
  - Class standing

- Submit the research narrative as an attached document
Faculty review process

All reviews are double-blind
• You will not know who reviews your manuscript
• Your reviewer will not be given your name

Who reviews the manuscripts?
• UAB faculty and post-doctoral fellows with the expertise to critique each particular submission’s subject matter
• English faculty review research narratives

What are reviewers asked to critique?
• Title
• Clarity, conciseness
• Figures and tables
• Originality of material
• Is rationale stated?
• Is methodology sound?
• Are conclusions supported?
Revising your manuscript

The Inquery staff returns reviewers’ suggestions to the author.
• Authors are given time to revise and resubmit

Revised submission undergoes internal editing by the Board
• Check for adherence to reviewer suggestions
• Formatting
• Grammar and syntax
• Final edits

Submissions are sent to our graphic designer at UAB Printing.

Board approves final proofs of the journal.
Publication

Release event during Spring semester

All authors receive up to 3 physical copies of the journal free of charge

Entire journal is made available online in our archives
• Linked to individual articles

Publicity at Spring Expo
Resources

On the website:
www.uab.edu/inquiuro
Resources

On the website:

- Links to submission forms
- Manuscript guidelines
- Links to mentor and reviewer forms (for reference)

Other resources:

- Mentors, post-docs, and other professionals in your department
- Undergraduate peers
- University Writing Center
Timeline

Deadlines:
• October 9 - deadline for research submissions
• November 1 - deadline for cover art submission

Publication process
• October/November – faculty review of manuscripts
• December/January – revision of manuscripts by authors
• February/March – journal design and editing
• Late March/Early April – publication and release event