NEW FACULTY ORIENTATION FOR FALL, 2013

[PRESENTER’S COPY]

Day One (Tuesday, August 20)

8:00 – 8:45  Coffee, etc., Introductions

8:45 – 10:20  **Why This Course? Course Preparation**

- Course goals – objectives-evaluation
- Selecting course resources
- Copyright/PURLS – Library Staff
- ADA requirements – Allison Solomon
- Instruction Policies to Know
- Syllabus Components
- Practical Course Policies – R. Nowakowski
- Organizing for Clarity

10:20-10:30  Break

10:30-11:00  **First Class Meeting**

- Introduction of Yourself and the Course
- Break-out for Class Relational Strategies
  - Smaller classes
  - Larger classes
  - Online/blended classes

11:00  Lunch break

11:30-12:30  (Optional) Introduction to Blackboard Learn

12:30-1:40  **Technology Tools to Enhance Learning**

- Course-mapping software
- Creating an Online Syllabus
- Increasing time-on-task outside of classroom
- Developing Instructor Presence in Online and Blended Environment

1:40-2:10  **IDEA, UAB One-Stop Advising System, & Early Alert** – T. Synco

2:10-2:20  Break
2:20-3:00  
**Creating a Learning Environment**

Establishing respect/communication  
Dealing with difficult situations

**Motivating students to learn**

3 Elements of Motivation 2.0 – Video

3:00-4:15  
**Making Lectures More Effective**

Brightman’s Big 7 Lecture Tips  
Teaching Students How to Listen/Process/Take Notes During a Lecture  
Getting Students to Actively Think During Lecture

**Day Two (Wednesday, August 21)**

8:00-8:15  
Coffee

8:15-9:30  
**Facilitating Discussion**

Live discussion: maintain focus; guiding questions  
Breakout:  
  - Small group discussion  
  - Large group discussion  
  - Online discussion

Active Listening Options

Flipped classroom/team learning  
  - TBL Demonstration

9:30-10:30  
**Creating/Administering/Improving Assessments**

When/how to test  
Test construction  
Preventing and dealing with cheating  
Grading (item analysis/adjustments, partial credit, essay questions, bonus credit)  
Consider a grading rubric – L Meadows  
Refining assessments

10:30-10:45  
Break

10:45-11:30  
**Social Media and Student Interaction in the Classroom**

Netiquette  
Facilitating Social Presence online
Using Clickers in the classroom
Social Media in the Classroom

11:30-12:30  Lunch

12:30-1:30  **Facilitating Asynchronous Student-Student Interactions**
Managing Discussions
    Wikis, Blogs, and Journals

1:30-2:45  Online options for low stakes testing
Extend active learning opportunities using technology

3:00-3:30  Parking, One Card, Blazernet, Campus e-mail

3:30-3:50  Faculty Benefits

3:50-4:05  Break

4:05-4:15  b-alert

4:15-4:30  Diversity

4:30-5:00  Code of Conduct, Conflict of Commitment, Conflict of Interest