Graduate Level Classes and Workshops help you:

- Present research at professional meetings or conferences
- Write manuscripts, grant proposals, or journal articles
- Discuss research ideas and collaborate with colleagues
- Polish your pronunciation and professional image
- Build your confidence and career potential
- Teach at the college level and beyond

Benefits:

- Boost research productivity
- Speed time to degree
- Enhance career opportunities
- Earn elective graduate credit

For more information and course descriptions, visit the Professional Development Program at www.uab.edu/profdev

Free Offerings

The Professional Development program also offers seminars and mini workshops free of charge, including the following:

- Ethics for Authors
- Accelerate Your Dissertation
- Getting the Most out of a Poster Session
- Introduction to College Teaching
- Responsible Conduct of Research
- Write Now Sessions and Workshops

Free offerings are added regularly. We also provide information sessions on certain courses in order to answer student questions prior to registration.

For Announcements & Schedules:

Check the Professional Development website, www.uab.edu/profdev, and the Graduate School Calendar of Events, www.uab.edu/graduate, for program offerings.

Prepared for success?

Position yourself to succeed in research, academia or industry

Give yourself a competitive advantage—partner with the UAB Professional Development Program

Courses and workshops in communication, presentation skills, research and grant writing, college teaching, and ethics.
Academic and Career Support for Graduate Students and Postdoctoral Fellows

Today’s academics, researchers, and scientists face increasing competition not only in their fields of study, but in the areas of professional communication. In a tight market, it is the polished and the well-presented candidate who has an edge.

UAB’s Professional Development Program offers ongoing support for graduate students, postdoctoral fellows and visiting scholars who want to gain that edge:

Courses and workshops that train participants to make effective presentations, write productive papers, grants, and dissertations, and prepare for faculty teaching responsibilities.

Take Ownership of Your Career Path

“…Today’s graduate students need to be entrepreneurial in their approach to their studies…. Career success comes from taking ownership of your career path, and you never want to leave something that important in someone else’s hands.” From “The Entrepreneurial Grad Student” by Christine Kelly at www.insidehighered.com

Courses Offered Every Semester
GRD 750 CIRTL Teaching & Learning Seminar I
GRD 751 CIRTL Teaching & Learning Seminar II
GRD 755 CIRTL Teaching Practicum
(CIRTL=Center for the Integration of Research, Teaching, and Learning, http://www.uab.edu/cirtl/)

Fall Semester

Speaking & Presentation Classes
GRD 701 Presentation & Discussion Skills
GRD 721 Academic Interactions
GRD 724 Pronunciation/Intelligibility Workshop

Writing Classes
GRD 726 Research Writing & Style
GRD 727 Writing & Reviewing Research*
GRD 729 Writing a Journal Article in 12 Wks

Teaching Classes
GRD 716 Developing a Teaching Portfolio

Workshops
W: GRD 706 Grants & Fellowships 101
W: GRD 707 Presenting Effectively

Ethics Classes
GRD 717 Principles of Scientific Integrity

All Classes are 2 or 3 credit hours
W= workshop (1 credit hour)
*Online sections offered

Check the online UAB Class Schedule for updated course offerings.

Annual Schedule

Spring Semester

Speaking & Presentation Classes
GRD 701 Presentation & Discussion Skills
GRD 721 Academic Interactions
GRD 725 Advanced Pronunciation/Intelligibility Workshop
GRD 730 Developing Your Professional Image

Writing Classes
GRD 727 Writing & Reviewing Research*
GRD 728 Professional Writing & Publishing*

Teaching & Ethics Classes
GRD 705 Teaching at the College Level
GRD 716 Developing a Teaching Portfolio
GRD 717 Principles of Scientific Integrity

Workshops
W: GRD 708 Writing Successfully
W: GRD 710 Career Development Workshop

Summer Semester

Speaking & Presentation Classes
GRD 701 Presentation & Discussion Skills
GRD 721 Academic Interactions
GRD 724 Pronunciation/Intelligibility Workshop

Writing Classes
GRD 727 Writing & Reviewing Research*
GRD 728 Professional Writing & Publishing*

Teaching Classes
GRD 705 Teaching at the College Level
GRD 716 Developing a Teaching Portfolio

Check the online UAB Class Schedule for updated course offerings.

Updated July 2014
Professional Development Program 2013-2014
Postdoctoral Scholars

Speaking and Presenting
- Speaking Clearly
  - GRD 721 – Academic Interactions – course – Mon/Wed evenings – Summer/Fall/Spring
  - GRD 724 – Pronunciation/Intelligibility Workshop – course – Thurs. evenings – Summer & Fall
  - GRD 701 – Presentation & Discussion Skills – course – Wed. evenings – Fall & Spring
- Professional Presenting
  - GRD 707 – Presenting Effectively – 1-day workshop – September 27, 2014

Research Writing and Grant Writing
- Grant Writing & Sourcing
  - GRD 706 Grants & Fellowships 101 – 1-day workshop—September 6, 2014
  - GRD 709 – Writing Fellowships – course – small group instruction – Friday afternoons – Spring 2014
- Writing Successfully, Thinking Ethically
  - GRD 708 Writing Successfully – 1-day workshop – February 8, 2014
  - GRD 726 – Research Writing & Style – course – Summer/Fall/Spring
- Reviewing & Writing Research
  - GRD 727 – Reviewing and Writing Research – course – Summer/Fall/Spring, optional online sections
- Academic Writing & Publishing
  - GRD 728 – Professional Writing & Publishing – course – Spring & Summer, online
  - GRD 729 – Writing a Journal Article in 12 Weeks – course – Fall

College Teaching
- Teaching Higher Education
  - GRD 705 – Teaching at College Level & Beyond – course – Monday evenings – Spring
  - GRD 716 – Developing a Teaching Portfolio – course – Spring & Summer
  - GRD 750-763 – CIRTL Teaching Seminars – Summer/Fall/Spring (www.uab.edu/cirtl)

For more information, go to www.uab.edu/graduate/profdev, or contact:
Julia Austin (jaustin@uab.edu), Program Director; Nancy Abney (nabney@uab.edu), College Teaching instructor; Jennifer Greer (jlgreer1@uab.edu), Writing instructor; Jonghee Shadix (jshadix@uab.edu), Speaking instructor.
Get in Shape for Graduate/Research Writing!

When ideas flow, when work is efficient, when your professional voice emerges, you are ready. We can help.

GRD 706 Grants and Fellowships 101
Saturday, September 6, 9am-5pm (1 cr. hr.)

GRD 727 Writing & Reviewing Research
Two sections: Wednesdays 5-8pm and online (3 cr. hr.)
class runs Sept. 10—Nov. 13

GRD 729 Writing a Journal Article in 12 Weeks
Thursdays 11am-1pm (3 cr. hr.)
Class runs Sept. 11—Dec. 4

For more information,
contact Dr. Jennifer L. Greer (jlgreer1@uab.edu)

www.uab.edu/profdev
Speaking & Presentation Courses

GRD 701 Presentation and Discussion Skills
Develop public speaking skills as you gain confidence in the basics of oral presentation.
Wednesdays, 5:30-8pm (3 credit hours)

GRD 707 Presenting Effectively
A 1-day workshop that examines elements necessary for giving effective professional presentations.
Saturday, September 27, 9am-5pm (1 credit hour)

For more information on presentation courses, contact Dr. Kellie Carter—kcarter@uab.edu.

Pronunciation & Intelligibility Courses

GRD 721 Academic Interactions
Speaking and listening course for international graduate students, postdocs, and employees who wish to master the English language skills they need to interact confidently and effectively whether speaking to one person or to a group! Materials promote the development of vocabulary, grammatical accuracy, and pronunciation.
M/W 11am-12:30pm; class runs Sept. 8—Nov. 12 (3 credit hours)

GRD 724 Pronunciation/Intelligibility Workshop I
Enhance your self-assessment pronunciation skills and your ability to understand the spoken English of native speakers.
Thursdays 5:30-8pm; class runs Sept. 11—Nov. 13 (3 credit hours)

For more information on pronunciation courses, contact Jonghee Shadix—jshadix@uab.edu.

www.uab.edu/profdev
Preparing Tomorrow’s Professionals
Professional Development Program

GRD 716  Developing a Teaching Portfolio
An online course with 2 in-class meetings

Why do I need a Teaching Portfolio?

- Balance research and teaching evidence for a well-rounded CV
- A Teaching Philosophy is required for most faculty positions
- Writing about teaching practices prepares you for the job talk

More than 500 American and Canadian colleges and universities use teaching portfolios in their evaluation of teaching.

Why start a Teaching Portfolio now?

- Document your work experience before you begin a job search
- Reflect on and improve teaching practices
- Draft a Philosophy of Teaching even if you’ve never taught

…A more competitive job market and an interest in effective teaching are making portfolios more common even among research institutions.

- Betty A. Dessants on ‘Graduate Student Forum’

What are the Benefits of GRD 716?

- Step-by-step guidance through the development process
- Personalized feedback on your Teaching Philosophy from a seasoned writing instructor
- Effective methods of gathering and presenting evidence to show that you know what good teaching is

6-week course: 2 credit hours; 2 class meetings; weekly online assignments

For more information contact: Nancy Abney, nabney@uab.edu or 934-8129

Read about the Importance of Developing a Teaching Portfolio
### Professional Development Program

**Spring 2014**

**Are you ready to publish?**

When ideas flow, when work is efficient, when your professional voice emerges, you are ready. **We can help.**

### Research Writing Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Schedule</th>
<th>Credit Hours</th>
<th>Questions?</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRD 726</td>
<td>Research Writing &amp; Style</td>
<td>Mondays 3-6pm</td>
<td>3 cr. hrs.</td>
<td><a href="mailto:jlgreer1@uab.edu">jlgreer1@uab.edu</a></td>
</tr>
<tr>
<td>GRD 727</td>
<td>Writing &amp; Reviewing Research</td>
<td>Four Sections: Mondays, 6-9pm; Tuesdays 6-9pm; Wednesdays 6-9pm &amp; 1 Online section</td>
<td>3 cr. hrs.</td>
<td><a href="mailto:jlgreer1@uab.edu">jlgreer1@uab.edu</a></td>
</tr>
<tr>
<td>GRD 728</td>
<td>Professional Writing &amp; Publishing Online</td>
<td></td>
<td>3 cr. hrs.</td>
<td><a href="mailto:jlgreer1@uab.edu">jlgreer1@uab.edu</a></td>
</tr>
<tr>
<td>GRD 729</td>
<td>Writing a Journal Article in 12 Weeks</td>
<td>Thursdays 11am-1:30pm</td>
<td>3 cr. hrs.</td>
<td><a href="mailto:jlgreer1@uab.edu">jlgreer1@uab.edu</a></td>
</tr>
</tbody>
</table>

Spring classes start the week of Jan. 27  
Elective Graduate Credit  
Pass/No Pass

### Writing Workshop

**GRD 708: Writing Successfully**  
1-day workshop - Saturday, Feb. 8, 9am-5pm (1 cr. hr.)  
Questions? jlgreer1@uab.edu

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For international/multilingual writers: To schedule your English Language Assessment, contact Lori Naramore (naramor3@uab.edu).  
For course information, contact the instructor, Dr. Jennifer L. Greer (jlgreer1@uab.edu).

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Preparing Tomorrow’s Professionals
Professional Development Program
Free Intensive 1-Day Workshop

Accelerate Your Dissertation
with Strategies that Speed Time to Degree

Feedback from one dissertator:

“[After the workshop], I added more writing, words, sentences, and paragraphs, to one of my chapters… Today really helped me, and I'm back on track.”

Saturday, July 12, 2014
9:30 a.m. to 3:30 p.m.
Writing Lab, Room 174
UAB Sterne Library
A Collaboration of the UAB Graduate School & University Writing Center

Free workshop for UAB doctoral students writing a dissertation proposal or manuscript in 2014-2015. Note: This intensive workshop condenses 6 Accelerate sessions offered in Fall 2013 and Spring 2014 into one day for students who work during the week. Don’t miss this opportunity! Laptops are provided. Bring your lunch.

Create a UAB dissertation timeline, analyze model UAB dissertations, learn the fine art of “committee diplomacy,” plan a SMART writing project, funnel/outline and “fast draft” strategic texts, adopt tips from the pros for feedback/revision, and de-mystify the final submission process. Leave with the essential strategies and tools that you need to succeed!

To register, go to this link at Eventbrite https://www.eventbrite.com/e/accelerate-your-dissertation-intensive-workshop-tickets-11227893933.

For more information, contact the instructors: Jennifer L. Greer, Ph.D., at jlgreer1@uab.edu or Kellie R. Carter, Ph.D., at kcarter@uab.edu
Offered by UAB’s Women’s Health Resources (WHR) Project*

Do it. This summer. Write now.

Finish an article. Jumpstart a grant. Revise a proposal.

Writing Sessions & Writers’ Group Support
Every Wednesday for 10 weeks
May 21 to July 23
Noon to 2 p.m.
The Edge of Chaos, Lister Hill Library 4th Floor

For anyone writing up research or a scholarly project . . .

Weekly writing sessions run from noon to 2 p.m. every Wednesday. Bring an active project & writing tools. Drinks & snacks are provided. Walk-ins welcome.

Workshops run from noon to 1 p.m. on May 21, June 18, and July 16. Lunch and instructional materials are free. Registration required through the links provided below for each workshop.

- June 18: Make the Process Work for You (not Vice Versa).

For details, contact the instructor, Jennifer L. Greer, Ph.D., at jlgreer1@uab.edu, or the WHR project coordinator, Valerie Gordon, at vgordon@uab.edu.

*This WHR collaboration includes UAB’s Lister Hill Library, Sterne Library, and the Graduate School. For more information about the WHR, see the online guide: http://libguides.lhl.uab.edu/WomensHealthResources

Feedback from one graduate student/writer:

“These [writing] sessions have been so helpful [in] getting me ‘unstuck’ these past few times with your advice – utterly invaluable!”
As part of your professional development, it can be useful to develop skills and experiences that will prepare you for your next stage of your career. One way to develop your ability as a future teacher is through the Center for the Integration of Research, Teaching, and Learning (CIRTL), a national consortium of 22 Research Universities from across the US. As a member of CIRTL, UAB provides courses and activities to prepare future teachers for success as STEM educators. The other 21 CIRTL institutions also provide courses online that students may take for UAB credit.

This year 27 UAB graduate students and postdoctoral fellows were awarded CIRTL@UAB certificates to recognize their preparation for a STEM teaching career. They served as teaching assistants in courses, developed a teaching portfolio, discussed the psychology of learning in a journal club, and other activities to prepare themselves for teaching careers in academia, industry, government, and science policy. These activities have enhanced their preparation for the teaching aspects of their future careers.

More information is available at www.uab.edu/cirtl and www.cirtl.net.