# UAB Gift Acceptance Procedures for Donated Securities for Publicly Traded and Closely Held Companies

UAB accepts gifts of publicly traded as well as closely held securities including stocks, bonds and mutual funds. This type of gift may be transferred electronically or delivered in certificate form. It is the University's general policy for all publicly traded securities to be sold upon receipt.

### **Electronic Transfer**

UAB has established brokerage accounts at a number of local and national firms; however, our main account resides at Stifel and all gifts of securities should be directed there if possible. Securities should be transferred to the following:

Stifel DTC 0793 A/C Name: UAB A/C Number: 50643480 Attention: Matt Johnson (205) 226-3204 **Please give Receiving Firm Information Permission** 

## **\*\*PLEASE ENSURE YOUR BROKER SENDS THE SECURITIES TRANSFER NOTIFICATION FORM ON PAGE 2 TO <u>gifts@uab.edu</u> \*\***

### **Physical Delivery**

Securities, with properly completed endorsement(s) or stock power(s), should be delivered to UAB. Contact Libby Morgan for instructions on how to properly prepare your documents. So that we may better serve you, please call and UAB will work with you on the delivery of these documents. **Contact Names and Information for Help in Making a Gift** 

Name	Area of Service	Address	Phone (205)	Fax (205)	Email
Libby Morgan	UAB Treasurer - Securities Electronic Fund Transfer	801FIN BOX 4 Birmingham, AL 35233	934-2172	N/A	esmorgan@uab.edu
Robin Hawkins	Gift Records	701 20 <sup>th</sup> Street South, AB 1230 Birmingham, AL 35294-0112	975-0569	975-4756	<u>gifts@uab.edu</u>

# **UAB Securities/Closely Held Stock Transfer Notification Form**

To be filled out by broker or donor and emailed to gifts@uab.edu

Name of donor	
Street Address	
City, State, Zip	
PhoneEmail	
Date of transfer to UAB	
Initiating Broker	
Broker Contact NameBroker Email	
Broker Phone	
If publicly traded, please provide the name of the company, its ticker symbol and number of transferred.	
If closely held securities, please provide the name of the company, any restrictions on the se fair market value of the security and the basis for this valuation.	
Purpose of donation (fund name if known)	