UAB Benevolent Fund
Local Nonprofit Grant
Proposal Requirements

1) Must primarily provide service, education and/or research meeting human health-care needs and social services.

2) Fundraising and administrative costs combined should not exceed 35% of total nonprofit budget. At least 65% of expenditures should be allocated to the provision of service to constituents.

3) Primarily serve Jefferson County and/or geographically adjoining counties. Consideration will be given to programs serving other Alabama counties where UAB Medicine, including Viva Health, have a presence.

4) Local presence and 501(c)(3) status must have been demonstrated by the nonprofit and services provided over a period of at least three years prior to the due date of the application.

5) Approval of funding is for a period of one year. After receiving funding, the nonprofit will automatically be ineligible for funding for the following one year period. To be eligible for future funding, a final report detailing how funding was spent and an evaluation of programs must be submitted.

6) The request for funding shall not exceed $10,000. Please be aware that the average grant award is $5,000.

7) All funding decisions approved by the Council will be final. There is no appeals process for Local Nonprofit Grants.

Nonprofits in any of the following categories shall not be eligible to receive funds from the UAB Faculty and Staff Benevolent Fund:

1. Any nonprofit that is receiving funding from the UAB Benevolent Fund as an employee-designated agency may not apply for consideration for additional funding. This includes partner agencies of The United Way of Central Alabama.

2. Any nonprofit that received more than 5% of its budget or $10,000 from other UAB sources is not eligible to apply for a local agency grant.

3. Any nonprofit whose primary purpose is to act as an advocate or lobbying agent for a special interest group and/or who expends more for this purpose than for the provision of service, education, and/or research to meet human health care needs and social services.

4. Any nonprofit that is known by the Committee, at the time funding is requested, to be in competition with UAB or if the benefit in applying to the agency is to the detriment of UAB.

5. Any nonprofit with primary service provision outside the United States.
UAB Benevolent Fund
Local Agency Grants
Application Procedures

1) It shall be the sole responsibility of the nonprofit desiring a contribution from the UAB Benevolent Fund to apply for consideration according to the instructions in this application.

2) All applications must be typed.

3) All applications must be received in the Benevolent Fund office by the deadline to be considered for funding.

4) The nonprofit must complete the Main Program Proposal as outlined in Section 2 of the Local Nonprofit Grant Summary and Instructions.

5) The agency must complete the Nonprofit and Financial Requirements as outlined in Section 3 of the Local Nonprofit Grants Summary and Instructions.

6) The Grant Review Committee reserves the right to validate all application information.

Timeline 2018

**Application Deadline:** Thursday, March 1, 2018 at 5:00 PM  
**Nonprofits provided questions regarding proposal:** Wednesday, April 11, 2018  
**Responses to questions due:** Friday April 20, 2018 at 5:00 PM  
**Presentations:** Wednesday, May 2; Thursday, May 3; or Friday, May 4, 2018  
**Nonprofits Notified of Outcome:** June 2018  
**Checks Issued:** October 2018