



**UAB AGENDA ITEM RECOMMENDATION TO
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA
FOR MEETING ON**

(Date)

Subject: _____

Resolution* (for Board approval): _____ **Information Item** (for Board review): _____

Originating Department: _____

Contact Person: _____ **Phone:** _____

Approvals:

(Department Head)

(Department Head)

(Dean)

(Dean)

(Vice President)

(Legal Counsel)

(Provost)

(President)

**Transmittal to
System Office:**

(Board Liaison)

(Date)

*Resolution also must be submitted to Kirsten Burdick via diskette or e-mail (knburdick@uab.edu).

TO BE COMPLETED BY ORIGINATING DEPARTMENT

If printed resolutions are desired, please indicate below how many are needed:

_____ Booklet Resolutions _____ Framed Resolutions

Are the printed resolutions needed by a certain date for a special function?

____ Yes ____ No ***If so, when are they needed?***

For more information, call 4-4319.