



**UAB AGENDA ITEM RECOMMENDATION TO
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA
FOR MEETING ON**

(Date)

Subject: _____

Resolution* (for Board approval): _____ **Information Item** (for Board review): _____

Originating Department: _____

Contact Person: _____ **Phone:** _____

Approvals:

_____	_____
(Department Head)	(Department Head)
_____	_____
(Dean)	(Dean)
_____	_____
(Vice President)	(Vice President)

(Provost)	

(President)	

Transmittal to System Office: _____

(Board Liaison) (Date)

*Resolution also must be submitted to Kirsten N. Burdick via diskette or e-mail (knburdick@uab.edu).

TO BE COMPLETED BY ORIGINATING DEPARTMENT

If printed resolutions are desired, please indicate below how many are needed:

_____ Booklet Resolutions _____ Framed Resolutions

Are the printed resolutions needed by a certain date for a special function?

___ Yes ___ No *If so, when are they needed?*

For more information, call 4-4319.