UAB AGENDA ITEM RECOMMENDATION TO
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA
FOR MEETING ON

__________________________
(Date)

Subject: ____________________________

Resolution* (for Board approval): ________ Information Item (for Board review): ________

Originating Department: ____________________________

Contact Person: ___________ Phone: ________________

Approvals:

__________________________  ____________________________
(Department Head)  (Department Head)

__________________________  ____________________________
(Dean)  (Dean)

__________________________  ____________________________
(Vice President)  (Legal Counsel)

__________________________
(Provost)

__________________________
(President)

Transmittal to System Office:

__________________________  ____________________________
(Boad Liaison)  (Date)

*Resolution also must be submitted to Kirsten Burdick via diskette or e-mail (knburdick@uab.edu).

TO BE COMPLETED BY ORIGINATING DEPARTMENT

If printed resolutions are desired, please indicate below how many are needed:

______ Booklet Resolutions  ______ Framed Resolutions

Are the printed resolutions needed by a certain date for a special function?

_____ Yes  _____ No  If so, when are they needed?

For more information, call 4-4319.