

**DIRECTIONS:** Download this form to your desktop.  
Print and fill out the required information. Give to your advisor.

## BFA GUIDELINES

NAME : \_\_\_\_\_ BLAZER ID : \_\_\_\_\_

BO# NUMBER : \_\_\_\_\_ PREDICTED GRADUATION : Spring \_\_\_\_\_

DAAH FACULTY ADVISOR: \_\_\_\_\_ Please sign and return by: \_\_\_\_/\_\_\_\_/\_\_\_\_

1. DAAH FACULTY ADVISORS: Once accepted into the BFA program please select a faculty member to be your BFA Advisor. It is suggested that your advisor be in the primary media area in which you will be working. Your faculty advisor will be the person with whom you register for ARS 491 the BFA Exhibition course in your final semester (note: your DAAH faculty advisor is not your CAS academic advisor). If you change advisors, you must fill out this document again and turn it in to the office. You should meet with your advisor regularly to talk about your artwork and plans for your reviews. Your advisor must sign this document, which is a contract to work with you. The document must be turned in to the DAAH office (AEIVA 211) within a week of your acceptance into the program.

2. BFA EXHIBITION: Students will plan, prepare and present an exhibition of work during the final spring semester under the direction of the BFA advisor. Per the UAB catalog, the BFA Exhibition will occur in the spring semester at the Abrams-Engel Institute for the Visual Arts Galleries. You will enroll in ARS 491 with your advisor.

3. ATTENDING BFA REVIEWS: All students are strongly encouraged to attend a minimum of 3 individual BFA reviews of your fellow students. There are typically 2 days of reviews each fall and spring semester.

4. PARTICIPATING/PRESENTING IN BFA REVIEWS: You must participate/present in 2 reviews prior to the semester you plan to graduate (typically the spring and fall prior to the semester you take ARS 491 - ex. If you are scheduled to graduate in Spring 2019, your first review would be Spring 2018 and your final review would be in Fall 2018). You will be notified of the time and date for your review by email.

### HOW TO PREPARE FOR YOUR REVIEW:

- With the assistance of your faculty advisor, you should select a body of work to be installed for presentation at the review.
- During the review you will be orally presenting yourself and your work with an introduction that you give to the faculty. This should be 5 to 10 minutes in length. You will be required to write an artist/design statement and you must distribute copies of the statement to the faculty at the review. You and your advisor will review your artist statement prior to the review and he /she will assist you in making copies. The artist statement will explain your work, your current creative research and the direction of your work. It is important to have your advisor proofread your artist statement.
- You will need to discuss how you plan to install your work and any special requirements for the installation of the work with your advisor.

### WHAT TO EXPECT AT THE REVIEW:

- On the day of your review you will install your work in the room that you have been assigned. Since the reviews are held back to back you may only have 30 minutes to install your work so plan accordingly. If your work has special installation requirements contact your advisor. The review will last 25 minutes. You will present your work to the faculty and guest students. The faculty will review the work and your oral and written statement and provide feedback to support your current work and aid in the development of your future work. You should consider taking notes (or having a cohort take notes) and follow up with faculty members after the review for more feedback.

5. STUDIO: The DAAH has a limited number of studios. Studios are provided on as needed basis to BFA students in consultation with the BFA faculty advisors. You will be contacted during the semester prior to taking ARS 491 regarding making a request for a studio assignment. It is not always possible for all BFA students to be allocated studios.

Student Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Faculty Advisor Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_