

## Accreditation Maintenance Report

### Commission on Peer Review and Accreditation of the Network of Schools of Public Policy, Affairs, and Administration Annual Accreditation Report

#### Instructions:

Please fill in the following narrative and quantitative fields with information related to conformance with Network of Schools of Public Policy, Affairs, and Administration Accreditation Standards. If the program wishes to provide additional context to its data, supplementary documents may be uploaded at the bottom of the form.

Programs should fill out a separate report for each accredited degree. **Programs with multiple campuses or modalities should provide data disaggregated by campus or modality. To do so, complete the first table for questions 6, 9, 10, and 12 in aggregate. Then, using the +Add new Delivery Modality breakdown button, create a new table for each modality at which the entire degree may be completed. For example, if the program has students enrolled in three modalities: main campus, an additional satellite campus, and online, Question 6 would be completed 4 times: the first table reflecting aggregate data (for all 3 modalities), the second table reflecting only main campus student data, the third table reflecting only satellite campus student data, and the fourth table reflecting only online student data.** Multiple modalities refers to differing modes of pedagogy within the same program, be they geographic, technological, curricular, or temporal. Typical structures that fall in this category are distance campuses, online education, and unique student cohorts within the program, such as executive or 3+2 cohorts.

This annual report form is designed to accommodate programs accredited under both the pre-2009 and the current accreditation standards (approved in 10/2009). All questions are required for programs accredited under the current accreditation standards.

The annual data report year is defined as the Academic Year prior to the report's submission. The program will indicate in the report if its university defines its Academic Year as "Fall, Spring, Summer" or "Summer, Fall, Spring".

Advisory: Where possible, COPRA attempts to collect data in the formats used by IPEDS and the Common Data Set initiatives in order to facilitate the program's efforts in obtaining information from institutional research departments at their campuses. COPRA recommends liaising with the appropriate offices at your university when reporting accreditation data.

**1. The mission of your program will automatically populate below from your last report. If it does not, please provide it below. Please note that the mission provided below will be used to populate your program's profile on the NASPAA website. If there have been any changes to your program's mission since your last review or annual report, please click [here](#) to enter the revised mission statement. Please describe the changes and the mission revision process (Question 3) regarding substantive change.**

In line with the mission of the University, the MPA program is committed to excellence in graduate education through teaching, research, service, and practice. The program focuses on building the next generation of global leaders and responsible decision makers by enhancing their intellectual and social capacities through knowledge and skills provided within the framework of public service values embedded in the MPA curriculum.

**2a. Indicate the mode(s) of program delivery that most accurately describe your program (check all that apply)**

a. In person instruction only
b. In person instruction with online coursework available

**2c. Does the program include an executive cohort or track?** No

**3. Has your program made any substantive changes since the most recent review or annual report? If so, please elaborate.**

None.

**4. Program Evaluation: Please discuss how the program has collected, applied, and reported information about its performance and its operations to guide the evolution of the program's mission and the program's design and continuous improvement in the past year. If you wish to upload any supplements, you may do so at the bottom of the form.**

The program continues to evaluate the program performance and Standards through the following tools:

- 1) Course evaluation for all courses in the program.
- 2) Course syllabi
- 3) Monthly MPA faculty meetings.
- 4) Monthly MPA Alumni Meetings.
- 6) Alumni data from exit interviews
- 7) Graduate student portfolio interviews

Faculty course evaluations and syllabi are used in faculty annual evaluations. Student portfolio and exit interviews are utilized to assess student learning outcomes (SLO). Monthly MPA faculty and alumni meetings provide the platform to discuss continuous programmatic improvement in measuring competencies and program outcome.

In addition to indicating the number of nucleus faculty in question 5, nucleus faculty information should be entered using the "Add/ View a Faculty Member" tab at the top of the page. You only have to enter information for at least 5 nucleus faculty members. **If you have previously entered faculty information in a Self-Study Report or Annual Report within this system, the information will be auto-populated in the tab. Every year you must check to verify the accuracy of the information and edit as necessary.**

**6. Please provide the percentage of courses in each category that are taught by full and part-time faculty in the annual report year. Programs with multiple campuses or modalities should also provide supplemental table(s) that break this information down by each campus or modality, using the green +Add new Delivery Modality breakdown button.**

	Full Time Faculty	Part Time Faculty
% All courses	99	1
% Courses delivering required competencies	100	0

**7. Data Explanations:**

The following blank field is offered in case the program would like to provide any narrative context or explanation for any of the faculty data, including course coverage, in this form. If modality information is required, you may also use the box to provide additional breakdowns. (Optional for all programs)

N.A.

**8. Indicate how the program defines its Academic Year Calendar. For non-US programs (only) selecting 'other', please specify the term in which the majority of students first enroll.**

Fall, Spring, Summer

**9. Admissions:**

Please fill out this table describing your program's applicant pool for the annual report year. Combine applicants across the year into one pool. The number of enrolled students should only include those students who were admitted and enrolled within the annual report year. This number should not reflect total student enrollment. Programs with multiple campuses or modalities should also provide supplemental table(s) that break this information down by each campus or modality, using the green +Add new Delivery Modality breakdown button.

<b>Applicants</b>	46
<b>Admitted Students</b>	39
<b>Enrolled Students</b>	36

**10. Graduation Rates:**

Below, using the ARY-5 cohort, indicate the cohort's initial enrollment numbers, how many of those enrolled graduated within 2 years, as well as those students graduating within 3 and 4 years. Note that the numbers in each successive column are cumulative, meaning that the number of students in the column for 4 years should include the numbers of students from the 3 year column, plus those that graduated within 3-4 years. In the final column, sum the total number of students who have graduated (column 4) and those students who are continuing to graduation. For example, if 15 students initially enrolled, 10 graduated in 2 years, 2 graduated in 3 years, 1 graduated in 4 years, and 2 more are still active in the program, you would enter: 15; 10; 12; 13; 15. NOT 15; 10; 2; 1; 2. **Programs with multiple campuses or modalities should also provide supplemental table(s) that break this information down by each campus or modality, using the green +Add new Delivery Modality breakdown button.**

	Initially Enrolled	Graduated within 2 years	Graduated within 3 years	Graduated within 4 years	Total Students Graduated and Persisting to Graduation
<b>Total Number of Students in the ARY-5 Cohort</b>	46	39	44	45	45

**11. Please define your program design length:** Semesters

5

**12. Report the job placement statistics (number) for the year PRIOR TO the annual program survey year, of students who were employed in the "profession" within six months of graduation, by employment sector, using the table below. Programs with multiple campuses or modalities should also provide supplemental table(s) that break this information down by each campus or modality, using the green +Add new Delivery Modality breakdown button.**

**National or central government in the same country as the program** 2

**State, provincial or regional government in the same country as the program** 9

**City, County, or other local government in the same country as the program** 0

**Government not in the same country as the program (all levels) or international quasi-governmental** 0

**Nonprofit domestic-oriented** 7

**Nonprofit/NGOs internationally-oriented** 0

Private Sector - Research/Consulting	1
Private Sector but not research/ consulting	1
Obtaining further education	0
Military Service	0
Unemployed (not seeking employment)	1
Unemployed (seeking employment)	0
Status Unknown	0
<b>Total</b>	<b>21</b>

13. CHEA requires NASPAA to ensure that programmatic outcomes are provided on all public communication materials. Please copy and paste an URL link to where your program website presents employment and completion statistics (or other programmatic outcomes) to show student success. <https://www.uab.edu/cas/pspa/graduate-program/naspaa-accreditation>

#### 14. Data Explanations:

The following blank field is offered in case the program would like to provide any narrative context or explanation for any of the student data – enrollment information, graduation and employment rates, - in this form. If modality information is required, you may also use the box to provide additional breakdowns. (Optional for all programs)

Graduation Rates (item 10). One student dropped out from the program after finishing one semester.

16. If your program is being monitored on a specific Standard, you are required to provide updated information on the issue raised by COPRA in your decision letter each year until which you are notified that COPRA has removed the monitoring. Please refer to your most recent decision letter, available in the Documents tab, to review COPRA's request for ongoing information. Your program is being monitored on the following standards:

Standard 1.1	No
Standard 1.2	No
Standard 1.3	No
Standard 2.1	No
Standard 2.2	No
Standard 3.1	No
Standard 3.2	No
Standard 3.3	No
Standard 4.1	No
Standard 4.2	No
Standard 4.3	No
Standard 4.4	No
Standard 5.1	No
Standard 5.2	No
Standard 5.3	No

<b>Standard 5.4</b>	No
<b>Standard 6.1</b>	No
<b>Standard 7.1</b>	No
<b>Monitored under old Standards</b>	No

*End Accreditation Maintenance Report*

**Annual Program Survey**

**Short Form**

**Membership Level Data**

If your school has more than one degree that falls under your NASPAA membership, you should aggregate the data for each degree into one response for these questions. You will only need to complete this section for your first degree program.

**18. Last fall semester/quarter, what was the number of each of the following? (use headcount, not FTE. If you have only FTE data, please indicate this in the Comments & Caveats section below.)**

<b>Total Instructional Faculty for your NASPAA degree program(s)</b>	6
<b>Total sections offered by your NASPAA degree program(s)</b>	15
<b>Percentage of those sections taught by full-time faculty</b>	93

**Tuition**

For the following questions relating to tuition/fees, the program should provide data for a student enrolled on a FULL TIME basis. Please include all mandatory fees as well as tuition in your calculations. Do not include adjustments for financial aid offered to students. If appropriate, report the following separately (Private Institutions should report their tuition under Level 1):

- Level 1: The highest level of tuition (Typically for Out of State students)
- Level 2: For those programs with a second, lower tuition rate (Typically for In State students)

**19. What is the total, non-discounted cost (tuition/fees) for a Full Time Student who enrolled in fall of the survey year to complete the degree program?**

	<b>Out-of-state</b>	<b>In-state</b>
<b>Tuition</b>	46,350	20,250
<b>Fees</b>	100	100
<b>Total Cost</b>	46,450	20,350

**Financial Aid**

For this survey, financial aid consists of tuition scholarships, assistantships, fellowships, or work-study support from your institution. This includes direct funding from your program or from other sources within the institution. Do not include loans or other assistance that must be repaid.

Indicate the percentage of students enrolled in the program who received financial aid. Enter separate percentages for Full-time, Part-Time, and International Students. Enter a whole number between 0 and 100 for 0% to 100%.

**20. % of Full-Time Students receiving Financial Aid** 4

**21. % of Part-Time Students receiving Financial Aid** 0

**22. % of International Students (Full and Part-Time) receiving Financial Aid** 0

### Program Level Data

The following section should be completed for each of your NASPAA membership degrees.

**24. Indicate who the program is primarily designed to serve (select only one):** c. Both full-time and part-time students

**25. Are evening or weekend classes available** We have evening classes but not weekend ones

**26. Approximately how many semesters/ terms would it take a full-time student to complete the program?** 5 Semesters

**27. In the area below, describe what is distinctive about this degree program that you would like prospective students to know. You may not refer to your programs US News and World Report rankings in this text box. (Limit 60 words)**

The program provides unique opportunities for students to blend their chosen career paths by taking practical skill-based courses such as GIS, economic development, crisis management, marketing and fundraising, program evaluation, diversity and equity in PA, and Globalization in PA, along with theory based courses taught by leading scholars and practitioners in the field. UAB is ranked among the most diverse campus in the United States. The MPA program at UAB is one of the oldest NASPAA accredited programs in the Southeast. The program is ranked 68th nationally by the US News and World Report. Among the ranked programs in the Southeast without PhD program, UAB-MPA is ranked #1.

**28. Please select the concentrations/specializations your program offers (Check all that apply):** City/ Local  
General/ Public Management  
Nonprofit

**29. If your program has a branch or satellite campus located in another state or country, please check off which location(s) your program is available.** No

**30. Admission Requirements (check all that apply):**

<b>Bachelors Degree</b>	Required
<b>Letter of Recommendation</b>	Required
<b>Resume</b>	Optional
<b>Standardized Tests</b>	Optional
<b>GRE</b>	No
<b>GRE Qualitative</b>	No
<b>GRE Quantitative</b>	No
<b>GMAT</b>	No
<b>LSAT</b>	No
<b>TOEFL</b>	No
<b>Other Standardized Test</b>	No
<b>GPA</b>	Required
<b>Minimum Required GPA</b>	3.00
<b>Statement of Intent</b>	Required
<b>Essay/Additional Writing Sample</b>	Optional
<b>Professional Experience</b>	Optional
<b>Number of Years of Professional Experience</b>	5
<b>Interview</b>	Optional
<b>Special Mission Based Criteria</b>	Optional

**31. Please provide a short (300 characters) description of your programs admissions policy. (In this area you may talk about waivers, typical admits, and mission based admissions factors).**

GRE is only required for admission for pre-service students with no, or less than 5 years of full-time working experience. Following criteria is used for GRE waivers:

- 1) students with a graduate degree from an accredited college or university;
- 2) working professionals with at least five years of professional, full-time, mid -to-senior-level management that can be deemed progressively responsible public sector or nonprofit career experience; and,
- 3) MPA/JD dual degree applicants who may substitute the GRE with LSAT scores. Under certain circumstances, the GMAT may be substituted at the discretion of the Program Director. There are no waiver considerations for other tests such as the MAT, MCAT, etc.
- 4) GRE is waived for students who are returning Peace Corps Fellows.

The following questions on enrollment data refer to the *current Fall*. For example, if you are filling out the 2017-2018 Annual Data Report you are reporting enrollment numbers for **Fall 2018**.

**32. What is the total number of new students entering the program in the fall?** 24

**33. What is the total number of students** 72

currently enrolled in the program?

34. Of the total number of students currently enrolled, what is the percentage of

- |                                   |     |
|-----------------------------------|-----|
| a. Out-of-state students:         | 14% |
| b. <u>International</u> students: | 10% |
| c. Female students:               | 60% |
| e. Persons of diversity           | 35% |

35. How many degrees were awarded by this degree program during data report year 35

### Long Form

#### Membership Level Data

If your school has more than one degree that falls under your NASPAA membership, you should aggregate the data for each degree into one response for these questions. You will only need to complete this section for your first degree program.

36. What is the median salary for the following (if you have 3 or fewer total faculty use d. to enter median salary):

- |                         |         |
|-------------------------|---------|
| a. Professor:           | 125,100 |
| b. Associate Professor: | 81,121  |
| c. Assistant Professor: | 65,000  |

37. Please enter the staff FTE (Full-Time Equivalent) devoted to those functions (even if some staff perform multiple functions). Use 0 [zero] for functions without designated staff.

- |  |       |
|--|-------|
| a. Recruiting:                               | 20.00 |
| b. Admissions:                               | 60.00 |
| c. Student Advising:                         | 10.00 |
| d. Career Services:                          | 0.00  |
| e. Alumni:                                   | 10.00 |
| f. Distance Learning Administrative Support: | 0.00  |

38. Health Insurance Fees: Do the mandatory fees included in the calculations of cost in non-discounted cost (tuition/fees) of the degree program, include health insurance? No

- |   |                   |
|---|-------------------|
| <b>39. Were students accepted into the program offered Graduate/Teaching Assistantships this academic year?</b>                 | Yes               |
| <b>40. If your program offers a stipend for your graduate or teaching assistants, what is the average stipend offered?</b>      | \$10,001-\$15,000 |
| <b>41. Do you offer any tuition waivers or scholarships not tied to Graduate/Teaching Assistantships?</b>                       | Yes               |
| <b>42. Does the program:</b>  | neither           |
| <b>43. If your program offers a tuition waiver, what is the maximum number of years a student can receive a tuition waiver?</b> | 0years            |

### Program Level Data

The following section should be completed for each of your NASPAA membership degrees.

- |   |   |
|---|---|
| <b>44. Your institution is:</b>   | A NASPAA Member   |
| <b>45. Indicate the location of the degree program within the University:</b> | c. In a Department of Political Science                                 |
| <b>46. Is a Dual-degree option available to students?</b>                     | Yes   |
| <b>Please select all that apply:</b>  | Law (JD)<br>Master of Criminal Justice<br>Master of Public Health (MPH) |
| <b>47. What is the institution's academic calendar?</b>                       | Semester  |

**48. Indicate the credit hour allocations for the following (use hours not percentages):**

- |                                |    |
|--------------------------------|----|
| <b>a. Required Courses:</b>    | 27 |
| <b>c. Required Internship:</b> | 3  |
| <b>b. Elective Courses:</b>    | 12 |

<b>49. What is the primary language(s) of instruction used for this degree program</b>	English Only
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<b>50. Do you accept new students year round or just in the Fall each academic year?</b>	c. Other (Please specify)
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**Other acceptance method:**

Fall, Spring, and Summer

<b>51. Of the total completed applications</b>	39
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received in the academic year for this program, how many were accepted/admitted?

52. Of the total admitted, what is the percent for:

- a. Out-of-state residents: %8
- b. International students: %10
- c. Female: %59
- d. Persons of Diversity %36

53. Of this number (total degrees awarded from Short form), how many were joint degrees? 0

54. What is the data source for your alumni data? (Check all that apply.) Program Alumni Survey

55. If most of your alumni data were collected from surveys, what was your survey sample collection criteria? At graduation