



# CCTS

## Center for Clinical and Translational Science 2021 Clinical and Translational Science (CTS) Training Program Application Process and Requirements

### A. CTS Training Program

The CTS Training Program is a 6-month program comprised of approximately 50 hours of didactic lecture and interactive programming. Trainees will participate in 2-hour class sessions each week for six months, beginning in January 2021. Individuals pursuing this program will be prepared to conduct clinical and translational research responsibly and to refine their career- long research focus on clinical and translational science. A certificate signifying successful completion is awarded at the end of the program. **No fee is charged for this program; no stipend is provided.**

### B. Eligible Applicants

The CTS Training Program is open to individuals at both the student and faculty levels. Students must be in graduate-level, degree-granting programs, professional schools or postdoctoral training programs. Faculty enrollees may be at any academic level from Instructor to Professor. Individuals may apply from any UAB School; the UA medical programs at Huntsville, Montgomery and Selma; any institutions of the CCTS Partner Network; and the McWhorter School of Pharmacy at Samford University. We urge Department Chairs and Division Directors to assist in identifying and encouraging trainees with potential for an academic career in clinical and translational research to apply to this program.

### C. Review and Selection of Applicants

Each application will be reviewed by a committee consisting of senior investigators from the CCTS Partner Network. To be considered for the program, applicants must have identified a mentor and a research project or concept for a project to be developed over the time frame of the program.

### D. Successful Completion of the CTS Training Program

To successfully complete the CTS Training Program, each trainee will be expected to achieve the following milestones:

- a. Present a concept for a research project as a component of the application
- b. During the course, prepare and present an abstract describing the research concept
- c. Participate actively through preparation, discussion and attendance in class  
**(80% attendance at scheduled weekly sessions is required along with the timely arrival to each class)**
- d. Attend one (1) meeting of the Institutional Review Board as scheduled by the Program

### E. Items to be Submitted in Application

The following items must be completed and submitted as one PDF. The filename should include the applicant's last name. Incomplete applications may not be considered.

- a. Completed application form and checklist
- b. Letter (1 page) from applicant to include a statement of
  - i. career plans
  - ii. how the CTS Training Program would promote the candidate's career
  - iii. a commitment to complete at least 80% of the class sessions
- c. Concept description (1 page) of applicant's research project
- d. Current CV and sources of financial support of applicant
- e. Letter (1 page) of support from mentor acknowledging the mentoring role and the support of the proposed research project
- f. CV of mentor
- g. Letter (1 page) with the signatures of the applicant's **immediate supervisor and Division/Program Director or Department Chair (if different than immediate supervisor)** to include:

- i. applicant qualifications and reasons why participation in the CTS Training Program will enhance his/her career development
- ii. a statement of support and funding for protected time to complete training
- iii. a listing of current clinical or translational investigational research projects in which the applicant is involved

**F. Deadline and Submission**

Completed application packets should be **submitted as a single PDF** to [ccts@uab.edu](mailto:ccts@uab.edu). All applications must be received by **5:00pm CT on Monday, November 16, 2020**.

**G. Direct Questions to:**

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