

# COMMUNITY HEALTH INNOVATION AWARDS

## FREQUENTLY ASKED QUESTIONS

### 1. What is One Great Community?

One Great Community is the community engagement component of UAB's Center for Clinical and Translational Science (CCTS). Its goal is to connect basic science and clinical researchers with the multiple communities they serve. This collaboration will ensure that research efforts respond to and reflect the needs of the community through an active process of community involvement, dialogue, and mutual understanding.

### 2. Must I attend the September 17, 2016 workshop in order to apply for a CHIA Grant?

Yes, the Saturday, September 17 Innovation Workshop is mandatory for all individuals who are interested in applying. Interested applicants should submit a Workshop Registration Form by mail or online at [www.uab.edu/ccts/chia](http://www.uab.edu/ccts/chia) no later than Wednesday, September 14 in order to register. You or a representative from your team **must be present** at the Innovation Workshop.

### 3. Does an organization have to have 501(c)3 non-profit designation to be eligible to apply?

It is possible not to have 501(c)3 status and still apply for this grant opportunity; however, an applicant that does not have this designation must identify a non-profit partner to act as a fiscal agent for the grant opportunity.

### 4. How long is the project period?

The project period is for one year (12 months) from the date funds are distributed.

### 5. What do you mean by "innovative"?

An innovative idea for purposes of this grant opportunity refers to the use of a better and, as a result, novel idea or method. Innovative solutions refer to the notion of doing something different rather than doing the same thing. The Saturday, September 17 Innovation Workshop is designed to help you think about solutions to common problems in new ways.

### 6. How should I organize my final proposal document?

Each team will electronically respond to a set of questions and submit to the CHIA Project Team. Each question has a set amount of space for a response - a minimum of 250 words and maximum of 500 words. Draft proposals are due Monday, October 17 by 5pm. Final proposals are due Monday, November 14 by 5pm. **NO LATE SUBMISSIONS WILL BE ACCEPTED** so please prepare early and submit on time.

### 7. How will my team be assigned a mentor?

Mentors will work with the applicant team to refine project ideas, review drafts of written proposals,

and/or review and critique a team's presentation approach. Mentors will be assigned teams based on the team's idea and the mentor's interest and expertise. Mentors are individuals who have been selected because they are community leaders, innovative thinkers, possess an expertise in communication, are able to leverage networks, and bring credibility to the process.

### **8. Will all teams be invited to present their ideas at the December 7 Panel Presentation?**

Based on a selection process conducted by an external panel of reviewers, proposals that strongly demonstrate the incorporation of the five criteria areas will be invited to present to the panel of judges. This is a fast-paced process, so be aware that we are looking for projects that demonstrate a strong consideration of the five criteria areas from the beginning. We ask that you work to complete as much of your team's project proposal by the October 17 draft proposal due date. The draft proposal will be evaluated and will determine whether your team will be invited to the November 5 Refinement Workshop.

### **9. What is the purpose of the November 5 Refinement Workshop?**

The purpose of this workshop is to refine innovative project ideas and prepare the final proposal and panel presentation with a team mentor. Project ideas that strongly demonstrate thoughtful consideration of the awards criteria will move forward in the CHIA process and attend the Saturday, November 5 Refinement Workshop.

### **10. How does my team need to structure our final presentation on December 7?**

Presentations can be done through use of PowerPoint, photo montage, video, live speakers, real-time demonstrations, etc. A combination of all these approaches can be used. Teams are asked to use their best judgment to structure their presentation. Teams are required to keep their presentations to a total of 10-minutes for the December 7 presentations.

Please note that presentations will be evaluated by an external panel of judges based on the following criteria:

- Structure & Organization
- Creativity/Innovation
- Visual Aids
- Delivery
- Overall Impression

If you have any other questions, email us at [CHIAteam2016@gmail.com](mailto:CHIAteam2016@gmail.com).

