**Continuing Research Competency Checklist**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Hire Date\_\_\_/\_\_\_/\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Courses/Programs** | **Employee initials** | **Completion date** | **Supervisor initials** | **Comments** |
| The Kirklin Clinic Travel Badge (Annual renewal) |  |  |  |  |
| Bloodborne Pathogens Course (BIO500) (annually) |  |  |  |  |
| IATA - Shipping Infectious Substances Category B (every 2 years) |  |  |  |  |
| IATA - Shipping with Dry Ice (every 2 years) |  |  |  |  |
| IATA - Medical Waste Management for Labs (every 2 years) |  |  |  |  |
| CITI ICH GCP Refresher Course (every 3 years) |  |  |  |  |
| CITI Continuing IRB Training (every 3 years) |  |  |  |  |
| Financial Conflict of Interest in Research – 4th Yr Refresher |  |  |  |  |
| Read/Sign Department SOPs (as needed) |  |  |  |  |
| CCTS Research Seminar Series (first and third Thursday of each month) |  |  |  |  |
| CCTS Lunch & Learn (Offered quarterly) |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **If Applicable** | **Employee initials** | **Completion date** | **Supervisor initials** | **Comments** |
| iConnect (annual renewal) |  |  |  |  |
| IMPACT (annual renewal) |  |  |  |  |
| BLS/CPR (every 2 years) |  |  |  |  |
| Proof of RN License (every 2 years) |  |  |  |  |
| VA WOC Access card (every 2 years) |  |  |  |  |
| VA IRB training and VAMC (annually) |  |  |  |  |
| Influenza Vaccine (annually) |  |  |  |  |