Integrated Research Administration Portal (IRAP)

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Powered by Software from InfoEd Global, Inc.
Currently includes the following modules:

- Sponsored Programs – My Proposals
- CIRB – My External Interests
- IRB – My Human Subjects or HS (coming June 2017)
- IACUC – My Lab Animal Research
- MTO – My Technology Transfer

Future versions will allow us to rename modules (e.g., the “IRB module”)
IRAP Human Subjects Module Rollout

• Step 1 – Legacy data conversion

• Step 2 – OIRB utilization and existing form uploads – June 26, 2017

• Step 3 – eForm for full electronic submission – Date TBD
Legacy data conversion

• Conversion pool - same conversion criteria as OSP and IACUC:
  - IRB protocols that were...
    - (1) active or pending as of October 1, 2010,
    - -OR-
    - (2) related to an OSP record that was converted into IRAP

• 15,355 protocols currently in system
Numbering scheme

- HS numbering scheme will be “IRB-” plus 9 digits
- Legacy protocols will retain the same 9 digit number but will drop the letter prefix
  - For example, X160420006 in SIRB will become IRB-160420006 in IRAP
Protocols that you can access

• Any protocol on which you are named as personnel (does not include contacts from old IRB system)
• Protocols of those for whom you have delegate access
  • Note – delegate access is module specific
# My Human Subjects

UAB INTEGRATED RESEARCH ADMINISTRATION PORTAL

Logged In User: Jonathan Miller

Tuesday, May 16, 2017

**Human Subjects - Search For**

Use "*" for wildcard

<table>
<thead>
<tr>
<th>Property</th>
<th>Value</th>
<th>Property</th>
<th>Value</th>
<th>Open/Locate</th>
<th>Clear All</th>
</tr>
</thead>
<tbody>
<tr>
<td>PI</td>
<td>Exact Match</td>
<td>Approved To</td>
<td>=</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Protocol Number</td>
<td>Exact Match</td>
<td>Title Contains</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investigator</td>
<td>Exact Match</td>
<td>Status</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Additional Search Fields**

<table>
<thead>
<tr>
<th>Property</th>
<th>Value</th>
<th>Property</th>
<th>Value</th>
<th>Open/Locate</th>
<th>Clear All</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review Board</td>
<td></td>
<td>Sponsor</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Review Category</td>
<td></td>
<td>Primary</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved Data</td>
<td>=</td>
<td>Center/Program</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submission Date</td>
<td>=</td>
<td>Primary Location</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved From</td>
<td>=</td>
<td>Location</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agenda Date</td>
<td>=</td>
<td>PI Department</td>
<td>Exact Match</td>
<td></td>
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</tr>
<tr>
<td>Proposal Number</td>
<td>Exact Match</td>
<td>Sponsor Type</td>
<td>Exact Match</td>
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</tr>
<tr>
<td>Drug</td>
<td>Exact Match</td>
<td>Device</td>
<td>Exact Match</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associated Department</td>
<td>Exact Match</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
IRAP Dashboard – search results and quick status

Human Subjects - Search For

- Use * for wildcard
- Property: PI
- Value: Exact Match
- Property: Protocol Number
- Value: Exact Match
- Property: Investigator
- Value: Exact Match
- Property: Title Contains
- Value: 5/18

Results

<table>
<thead>
<tr>
<th>Actions</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>IRB-120104001 5/18 CCTS talk - example of legacy protocol Start:06-Dec-2016 conversion</td>
</tr>
</tbody>
</table>

Protocol Status: Approved
Approved Date: 18-Jan-2012
Approved From: 06-Dec-2016
Approved To: 05-Dec-2017
Protocol record opens in new window
Left hand folder structure

- Investigator’s out box and filing cabinet
- Links to other IRAP records – e.g., related OSP and IRB records
- Management
  - IRB’s in box, database, and filing cabinet
  - Campus can see some information
Linkages

Now

After HS Go-Live
1. Investigator access
2. IRB access to attachments
3. All attachments flow down to overall attachments folder;
Current paper documents will be scanned but will not be available to campus
Important Dates

- June 26, 2017 – Go Live for My Human Subjects
  - IRB submissions through IRAP optional immediately

- August 1, 2017 – submission through IRAP required

- TBD – IRB eForm
What’s next?

• Step 3 – eForm for full electronic submission
• Input from campus users
• eForm will combine all forms for initial submission into one – regardless of level of review
• Branching logic will solicit all of the information – and only the information - needed for your project
  • Waivers of consent, authorization, documentation
  • Special population information
  • Drug and device information
IRAP Live Demo

• Reminder – DEVELOPMENT instance
• Create a new submission and upload documents
• Search function – based on your access
  • Personnel history – no longer just a snapshot
  • Submitting continuing reviews and amendments for existing protocols
• Linkages
Questions?

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• If you have questions about IRAP please contact IRAP@uab.edu or see our IRAP Project website at www.uab.edu/irap

• If you have any problems with the system please contact AskIT at 996-5555 or askit@uab.edu

• IRAP Help is available during Tuesday help sessions or by contacting us to set up date/time. Information can be found at http://www.uab.edu/era/News/Pages/IRAPHelpSessions.aspx.