



CCTS TRANSLATIONAL TRAINING SYMPOSIUM



Thursday, November 14

8:30-9:00 Breakfast

9:00-11:00 Specific Aims Workshops

11:00-12:00 Networking/Registration

11:00-12:00 BERD Clinic

Biostatistics, Epidemiology, and Research Design assistance available to those who bring projects with them.

12:00-12:30 Welcome Lunch

12:30 -1:30 Navigating the Rapids

Keynote Address by Katherine Hartmann

1:30-1:45 Break

1:45-3:00 Break-Out Session 1

1. Grant Writing 101
2. Engagement, Recruitment, and Retention of Special Populations
3. Getting to R Panel Discussion

3:00-3:30 Break

3:30-5:15 Break-Out Session 2

1. Introduction to Clinical Trials
2. Best Practices of Community-Academic Partnerships and Collaborations
3. Mock Study Section
4. Specific Aims Workshop

5:15-7:00 Hotel Check-In

6:00-7:00 Happy Hour

Outdoor Games

7:00-8:30 Dinner

8:30-10:00 Optional Activities

Escape Rooms

Friday, November 15

7:30-8:00 Networking Breakfast

7:30-8:00 BERD Clinic

Biostatistics, Epidemiology, and Research Design assistance available to those who bring projects with them.

8:00-9:15 Opportunities for Funding

9:15-9:30 Break

8:00-2:00 Common Wheel Community Engagement Meeting (by invitation only)

9:30-10:45 Break-Out Session 3

1. Grant Writing 102
2. Talking to Program Officer / Responding to Reviews for Resubmission
3. Design Thinking Workshop

11:00-12:15 Break-Out Session 4

1. How to Write Biosketch
2. Focus on Mentoring /Writing Mentors Letters

12:30-1:30 Lunch and Closing Session

CCTS Roundtable Discussions

Break-Out Session 1

1. **Grant Writing 101:** Participants will be given an overview of the grant writing process. Time will be allotted to work on common sections in the grant writing process.
2. **Engagement, Recruitment, and Retention of Special Populations:** Faculty and staff from across the Partner Network will share examples of engaging and recruiting special populations for research studies.
3. **Getting to R:** Panelist will share tips and steps to take to get the R series grant while also working on the K Career Development Awards.

Break-Out Session 2

1. **Introduction to Clinical Trials**
Faculty and staff will both be interested in this introductory session. Facilitators will offer participants an interactive opportunity to learn the basics of clinical trials.
2. **Best Practices of Community-Academic Partnerships and Collaborations**
This session brings together community partners and academic partners to demonstrate the best practices of community based research.
3. **Mock Study Section** (15 participants)
Must preregister as this session requires 2-3 hours of preparation time. Learn how a study section operates from those who serve on study section. Participants will serve as reviewers in the process and will be asked to review grants prior to the symposium. Registration is limited to 15 people.
4. **Specific Aims Workshop** (4 presenters only)
Must preregister as this session requires prior document submission. Participants will prepare their specific aims pages for critical review by a multidisciplinary faculty panel. Registration is limited to 4 presenters. Specific aims pages will be requested by November 6th.

Break-Out Session 3

1. **Grant Writing 102**
A continuation from day 1, participants will be given an overview of the grant writing process. Time will be allotted to work on common sections in the grant writing process.
2. **Talking to Funding Officers / Responding to Resubmissions**
Hear from funded investigators on how and when to approach the program officers. From learning about the RFA to preparing for the calls to receiving feedback, know what questions to ask and how to ask them. / Learn how to respond to comments for resubmission.
3. **Design Thinking Workshop**
This interactive session will have you working through the stages of design thinking in real-time.

Break-Out Session 4

1. **How to Write a Biosketch**
Session leaders will share tips on how to write a professional, NIH formatted Biosketch for grant submission.
2. **Mentoring/How to Write Mentor Letters**
Session leaders will share tips on how to select mentors, peer mentoring best practices and effective mentor letters for grant submissions.