

1. Use this link to get to Sharefile or click the link sent to your email:

<https://uabhealthsystem.sharefile.com/Authentication/Login>

Test Test' with you. Inbox x

UAB MEDICINE

Elizabeth Ingram has shared the folder P12345 Test Test with you.

Note From Elizabeth:

I've added you to a folder

To access this folder, you must first activate yo ur account and set your personal password.

[Click here to activate your account and view this folder](#)

ShareFile is a tool for sending, receiving, and organizing your business files online. It can be used as a password-protected area for sharing information with clients and partners, and it's an easy way to send files that are too large to e-mail.

Trouble with the above link? You can copy and paste the following URL into your web browser:

<https://uabhealthsystem.sharefile.com/f/fod364c7-3d39-4497-8a47-89bd416f6c86?ae6e436bbf69db519>

Powered By Citrix ShareFile 2021

2. You will sign in to different login areas based on your email address.

<p>If you have a uabmc.edu email address use this login. Use the same login as your email.</p>	<p>If you have a uab.edu email address use this login. You will have to create a password.</p>
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UAB MEDICINE

Company Employee Sign In

ShareFile is a safe, secure method for sharing files. To access, use your Active Directory credentials.

Sign In

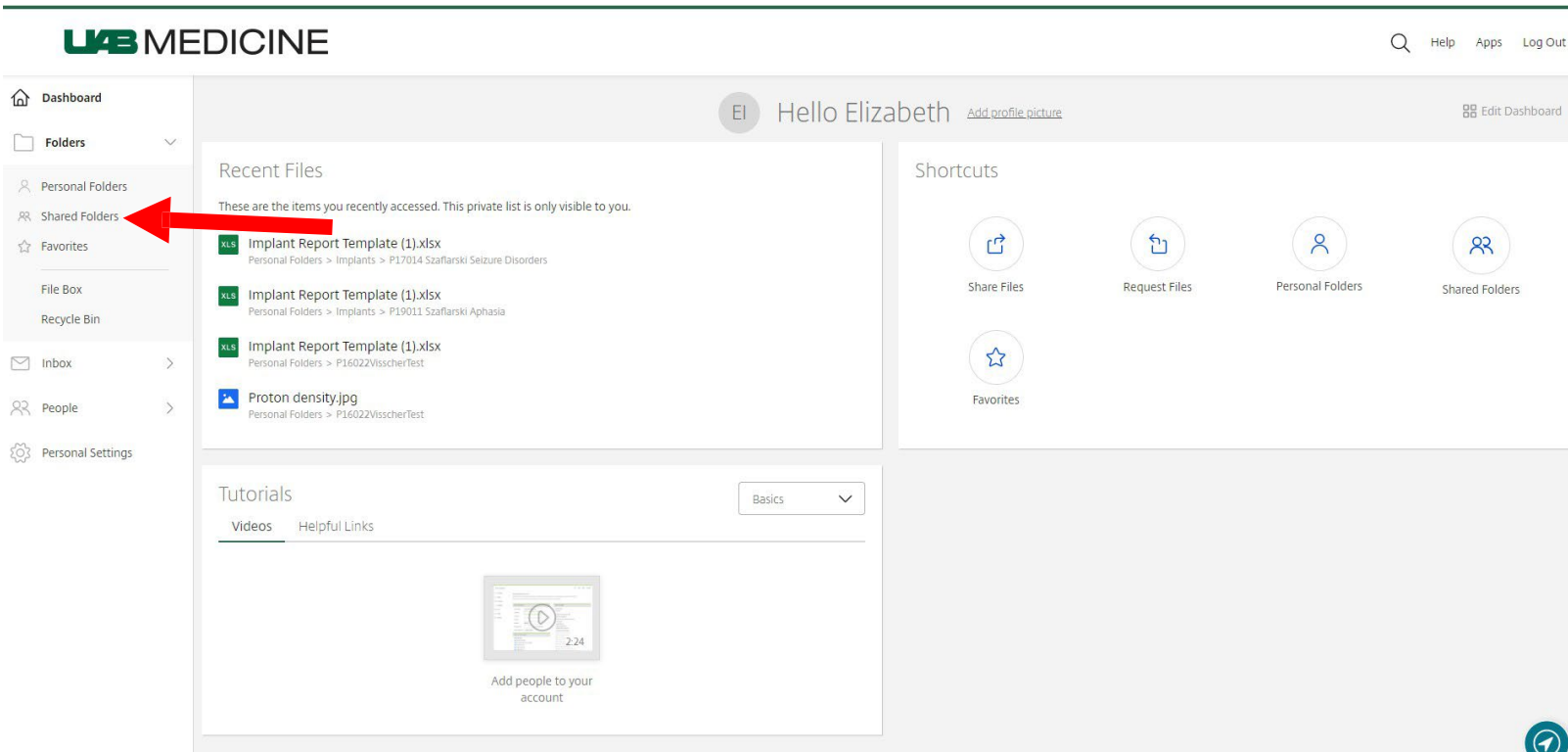
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Sign In

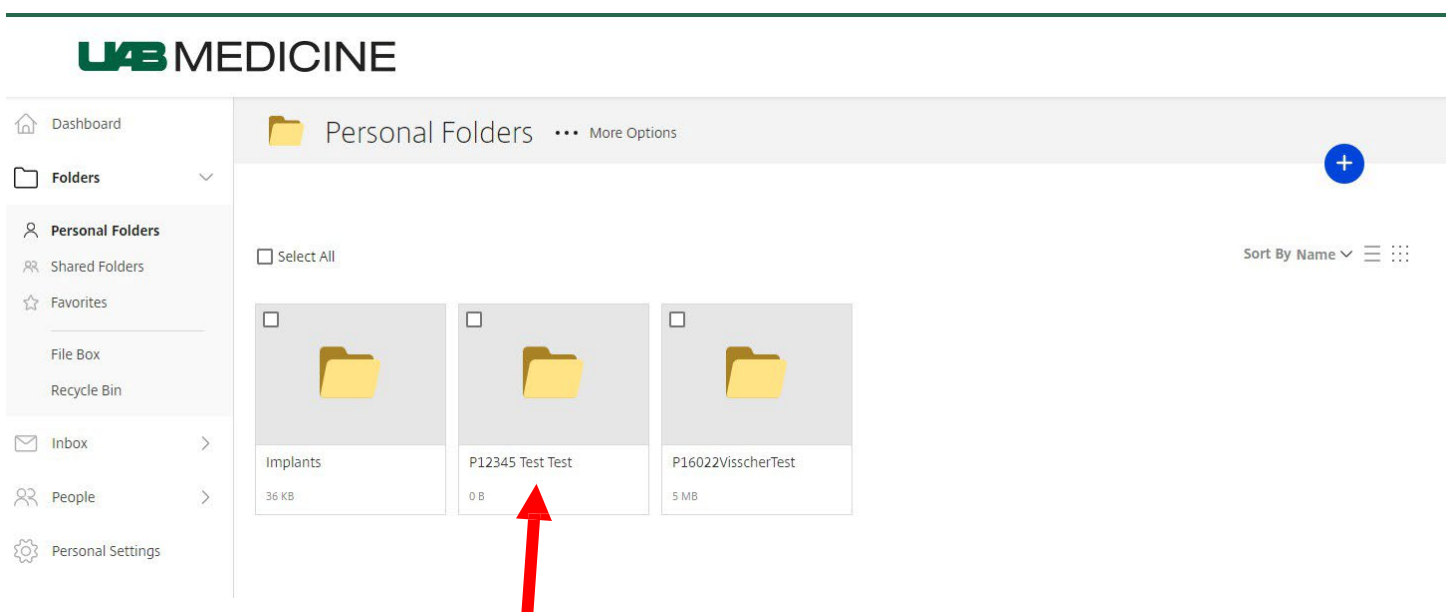
Sign In

☐ Remember Me [Forgot Password?](#)

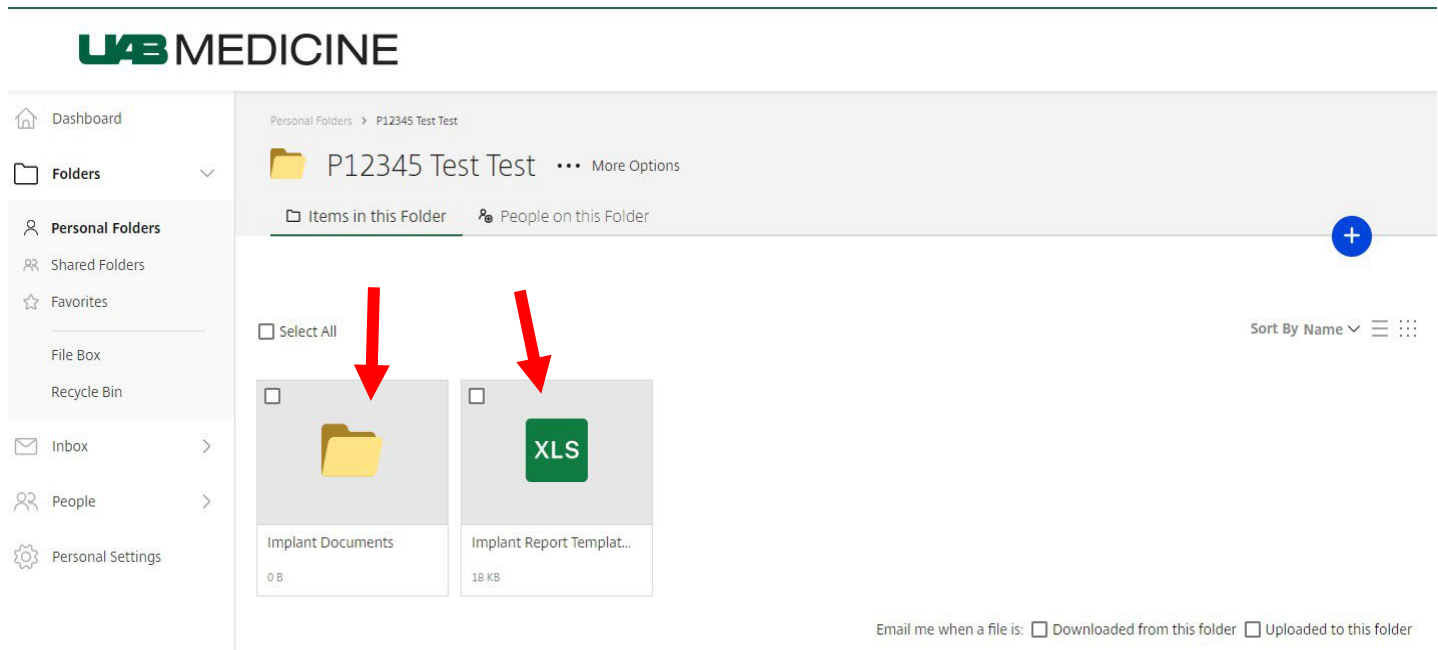
3. Once you get to the homepage, go to “Shared Folders”



4. You will see a study specific folder in the format “P# PI Study”.



5. The Contents of the Folder should look like this.



6. Please follow the Implant Report Template and provide as much information as possible. Please add any documents (ex. implant card, documents) that can help with the implant approval process.

7. To add information to the Implant Report Template, open the file and click edit. Changes will be automatically saved, and you can close out of the edit window.

The screenshot shows the Excel Online interface for the 'Implant Report Template (1).xlsx' file. The spreadsheet is open in 'Edit' mode, showing a table with columns for implant details. A red arrow points to the 'Edit' button in the right-hand details pane, which also includes options for Download, Email With Citrix..., Get A Link, Delete, Check Out, Copy, and Move.

8. If you need to upload a document, click the blue circle in the upper right-hand corner.

The screenshot shows the UAB MEDICINE Sharefile interface. The 'Personal Folders' section displays three folders: 'Implants' (36 KB), 'P12345 Test Test' (0 B), and 'P16022VisscherTest' (5 MB). A red arrow points to a blue circle with a white 'X' icon in the upper right corner, which is the button to click to upload a document.

9. Once all updates to the spreadsheet and files are updated, please email damoncarter@uabmc.edu so CINL can investigate your participants' implants. They will update your sheet with approval, denial, or a request for additional information.