

**Graduate Certificate in Higher Education Administration  
Part-Time Advising Sheet**

\*Required courses are offered fall and spring only. Elective courses may vary. There are three required courses and one elective.

Semester	Part-Time Students: Average of Two Courses (6hrs) Per Semester	Hours
Fall	<b><u>Required</u></b> *HEA 600 Administration of Higher Education	3
	*HEA 610 History of Higher Education	3
	<b><u>Electives</u></b> HEA 680 Practical Issues & Challenges in Higher Education Administration;	(3)
	HEA 685 Special Topics	(3)
Spring	<b><u>Required</u></b> *HEA 620 Access and Equity in Higher Education	3
	<b><u>Electives</u></b> HEA 630 Higher Education Law;	(3)
	HEA 660 College Student Development;	(3)
	<b><u>Electives</u></b> HEA 640 Organization, Leadership, and Change;	(3)
Summer	HEA 660 College Student Development;	(3)
	HEA 670 Strategic Partnerships in Academic & Student Affairs;	(3)
	HEA 680 Practical Issues & Challenges in Higher Education Administration;	(3)
		(3)
<b>Total Hours</b>		<b>12</b>