

# BIOSAFETY RELEASE FORM

## For Equipment

Principal Investigator: \_\_\_\_\_

Proper disposition of all hazardous materials used in laboratories is, in the first instance, the responsibility of the principal investigator or researcher to whom a laboratory is assigned. Ultimate responsibility for hazardous materials management lies with each department. Proper disposition of hazardous materials is required whenever a responsible individual leaves the University or transfers to a different laboratory. ("Responsible individual" can include faculty, staff, and post-doctoral and graduate students.)

If improper management of hazardous materials at lab closeout requires removal services from the Department of Occupational Health and Safety (OH&S), the responsible department will be charged for this service.

Any regulatory action or fines resulting from improper management or disposal of hazardous materials will accrue to the responsible department. OH&S will not be responsible for loss incurred by individuals or departments as a result of regulation-mandated removal of hazardous materials.

By signing this form, the lab representative is certifying that the following equipment was decontaminated as stated below.

**Instructions:**

- Equipment that has a biohazard label affixed to it, must be decontaminated and tagged before moved to a new building or room location.
- Complete this form and fax it to UAB OH&S at 4-7487, Attention Biosafety.
- If equipment destination is the UAB Warehouse, after decontamination, remove the biohazard label.
- Within 2-3 working days after OH&S receipt and review of this form, a representative from Biosafety will provide a "Safety Release Tag" for each piece of appropriately decontaminated equipment.

Serial #/ UAB ID CODE	TYPE OF EQUIPMENT (i.e., refrigerator, freezer, centrifuge)	DECONTAMINATION PROCEDURE	MOVED FROM		MOVED TO	
			BLDG	ROOM	BLDG	ROOM

Lab Representative: \_\_\_\_\_

Date form submitted: \_\_\_\_\_

Phone #: \_\_\_\_\_

Scheduled move date: \_\_\_\_\_

OHS Representative: \_\_\_\_\_

Date tagged: \_\_\_\_\_