



What's *Your* Excuse ?

When it comes to knowing your job, how to perform your job in the most efficient, safe and effective way, and whether specific training topics or frequencies are required, having appropriate up-to-date instruction is key. In today's workplace, keeping staff fully informed is challenging. UAB employees have a multitude of learning opportunities in a variety of formats. Laboratory employees are required to complete safety training to fulfill regulatory requirements and to prove they understand proper practices. Training expectations for visitors who will be working in UAB laboratories are similar, if not the same.

In UAB laboratories, training may be available through the UAB Faculty & Staff Learning System as on-line safety training modules, OH&S sponsored workshops and live presentations, in-lab instruction by an experienced staff members or researchers, or special seminars and demonstrations by visiting scientists, colleagues, or equipment representatives. Whatever method of safety training is used, documentation of the event as well as verification of its effectiveness is essential. Without documentation, there is no evidence that it actually occurred.

At a minimum training documentation should include course information (title, agenda or summary statement of content, date and instructor of course) and participant name. Some regulations dictate the type of documentation needed (ie., shipping hazardous materials, Bloodborne Pathogens, select agents). UAB on-line safety training will be designed to meet these requirements.

For additional information on safety training modules available through UAB OH&S, check out this site: <http://www.uab.edu/ohs/training> or go to the UAB Faculty & Staff Learning System at: <http://www.uab.edu/learningsystem/>

