MEMBERSHIP INSTRUCTIONS

Your Membership just got better! With our new updated website, members now have access to more training materials and a more streamlined registration and viewing process. To start using your membership, please follow the instructions below:

1. Go to www.academicimpressions.com and click the Login link at the top right.
   Many members will already have an account created for them. If an account has been created for you, your login credentials should be:
   - **Username**: Your institutional email address
   - **Password**: Your old AI Pro Code *(if you forgot your password, you can reset it on the login page)*
   
   If you do not already have an account, please register using your institutional email address – the system will automatically recognize any memberships tied to your domain name after you register your account.

2. After logging in, you can now view trainings. Hover over the Trainings link at the top, and sort by your interest (e.g., click on Advancement).

3. Next, select the box that says, “Included with My Membership” on the left. This will ensure that only events included in your membership are shown.

4. All training material — conferences, webcasts, digital recordings, and articles — will now be displayed. You can refine your search by Topic or Format by selecting the options on the left.
   - If you just want to see the online events included, please be sure to select: Webcast and Digital Recording on your left – this will show both upcoming and past trainings included in your membership.

5. Click on the event you’re interested in viewing. On the next page, click the blue Express Register button. If the event is upcoming, you will be automatically registered for the webcast. If the event has already occurred, you will be taken directly to the viewing area.

If you have any questions about accessing member information, please call our office at 720.488.6800