

Creating a Portfolio Account

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Creating an Account

1. Click the Portfolium link in a Canvas course and choose update profile or navigate to <https://portfolium.com/network/university-alabama-birmingham/sso>.
2. If your UAB email is not already in the email address field, type your **UAB Email (A)** and set a **Password (B)**.

NOTE: Users set this password so that they have lifelong access to their account that is not reliant on their BlazerID and Strong Password. Users can log in using these credentials or by using SSO (BlazerID info).

3. Agree to the Terms of Service and Privacy Policy (C). Then click Continue with Email (D).

Access your Portfolium

University of Alabama at Birmingham is proud to provide you with your verified, free-for-life profile.

Email address: *

student@uab.edu **A**

Set a Password: *

..... **B**

You're creating a **password** to access your lifelong Portfolium account after graduation. This is separate from your institution's official login credentials.

I agree to the terms of service and privacy policy **C**

CONTINUE WITH EMAIL **D**

or Join with:

Editing your Profile

Portfolium walks users through the process of getting the basic information needed for their profile. The progress bar at the bottom will show how close you are to completing the basic information. These steps can be completed at another time if desired by clicking Skip to Profile.

1. Input your **Major (A)** and click next.

My major is...

Psychology **A**

NEXT

Progress

2. Select your expected **Year of Graduation (B)** and click next.

I am planning to graduate in...

2020 **B**

NEXT

Progress

3. Select or add any **Proven Skills (C)** you may have and then click next.

Instantly populate your portfolio with proven skills:

Writing X Leadership X Teamwork X Motivation X

Research X

Start typing a skill... **C**

Popular skills in your major:

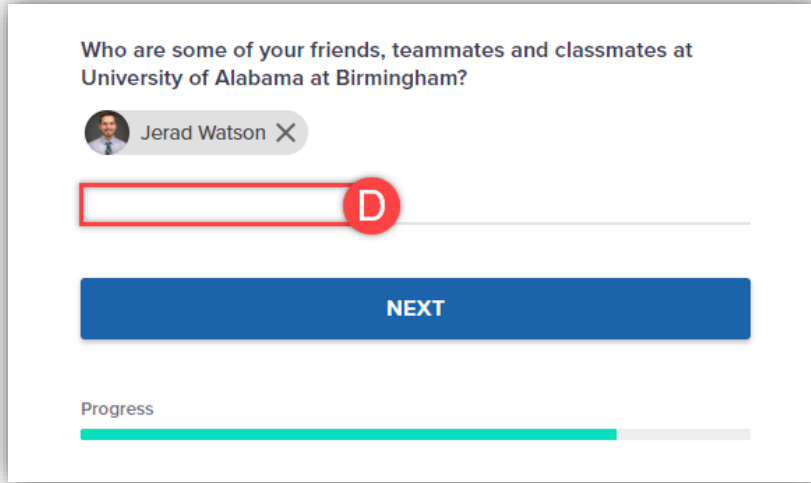
+ Microsoft Word + Critical Thinking + Written Communication

+ Dedicated to work + Oral Communication

NEXT

Progress

4. Add any **Friends, Teammates and Classmates** (D) you would like to connect with. They will receive an email letting them know you would like to connect with them on Portfolium.



5. The option to **Upload Your Resume** (E) and **Show** (F) it to all visitor or just potential employers is available.
6. Click next to complete the basic set-up of your profile. Users can edit and add additional details at any time.

