ZOOM SET-UP QUICK GUIDE

Medium Standard Classroom

MICROPHONE

- Speakerphone (AV Bridge Mini)
  - Professional microphones (best for picking up instructor)

- Microphone Array
  - Computer microphone (best for picking up classroom discussion)

VIDEO

- AV Bridge Mini
  - Classroom PTZ Camera
- Integrated Webcam
  - Webcam on top of computer monitor

SPEAKERS

- Crestron (Intel(R) Display Audio)
  - Plays sound over classroom speakers

SHARED SCREEN

- Choose top left option (Screen) to share entire screen
- Check ‘Share Computer Sound’

RECORDING

- Choose ‘Record to the Cloud’ to record Zoom meeting
- Option to record hidden in ‘More’ button when sharing screen

For more info: go.uab.edu/medium-st