Submission Cover Letter and Checklist

QEP Unit-based Project Proposals – 2019 Cycle

Principle Investigator: __________________________________________________________

Affiliation (college/school & dept): ____________________________________________

Title/Position: _______________________________________________________________

Phone: ___________________ Email: ______________________________

Co-Investigators (if applicable)

Name: ___________________________ Email: ___________ Phone: __________

Name: ___________________________ Email: ___________ Phone: __________

Name: ___________________________ Email: ___________ Phone: __________

Name: ___________________________ Email: ___________ Phone: __________

Name: ___________________________ Email: ___________ Phone: __________

Title of Grant: ____________________________

____________________________________________________________

Checklist:

____ Completed cover letter/checklist page (this page)

____ 6 page narrative

____ 2 page budget and justification

____ Letter of support from Chair / Supervisor

____ Letter of support from Dean

____ Principle investigator curriculum vitae

____ Co-investigator curriculum vitae or biosketches (if appropriate)

____________________________________________________________

Signature Date