UAB Faculty Activities Committee
Wednesday, November 1, 2017
12:00 – 1:00 pm
SHP-645

Members Present: Suzanne Austin, David Chaplin, Jeffrey Graveline, Robert Howard, Jaime Hudson, Roy Koomullil, Jaret Langston, Molly Lerew, Shannon Morrison, Kenneth Pruitt, Midge Ray, Marry Warren, and Molly Wasko.

I. **Welcome and introductions –** Midge Ray welcomed the group and introductions were made as there were new members in attendance.

II. **Update on Profiles – Midge Ray**
    a. UAB Faculty Profiles is now officially called Profiles.
    b. Profiles now has over 40 individual reports and numerous aggregate reports. The CV report is now available and is in beta testing. We started with the SOM format and once that is found to be working well, we will customize the CV format to the individual schools and college.
    c. Although originally designed for performance evaluations, many departments are now using the reports for grant applications, grant renewals, T32 grants, accreditation applications and websites. We have numerous aggregate reports that can assist with these reports and can be generated for a specified period of time. The various reports include performance evaluations, grants, publications, professional activities, top journals in which we publish, and the funding sources.
    d. There is a need to on-board new faculty before they start at UAB and this issue will be investigated. One way to accommodate this is to initially include them as adjuncts and then change the appointment once they start at UAB. Right now we send emails about the tool once they get a blazerid.

III. **Adjuncts, Emeritus and Graduate Students – Suzanne Austin & Jaime Hudson**
    a. Dr. Austin discussed the inclusion of the adjunct faculty in Profiles and Scholars. Right now the 04 irregular faculty and emeritus are in the system which does not include all adjuncts. We might want to think about separating the list of adjuncts from the faculty.
    b. We do need to identify them with a name that makes sense, such as adjunct faculty or instructors. If anyone has suggestions please let us know; it needs to make sense to the outside world. In addition, we need to investigate the best way to update the list of adjuncts and emeritus. Jaime Hudson will be talking with Janice Ward about the issue with adjuncts.

c. Although a lower priority, we plan to add post docs to the system so that their publications and grants can be tracked for the T32 grant applications and renewals. In addition, we are looking at adding other graduate students to the system for accreditation purposes.

IV.   Scholars at UAB – Midge Ray
a. The outward face of profiles, called Scholars, is currently being implemented. It is the faculty profile that is public, i.e. anyone outside of UAB can access. Although the tool went live the first of October it is available at Scholars.uab.edu; however, it is not searchable via Google. Currently we are pilot testing customizable pages with the School of Engineering. We plan to add the search function in late spring so that faculty have time to get their UAB Profile up to date as it is the data that feeds the Scholars tool. Midge demonstrated the tool to the group.
b. An email was sent to all faculty in September prior to the launch of Scholars and once we resolve the issue with the adjuncts we will send another email indicating that Scholars has been launched. In addition, we have posted messages in BlazerNet and Canvas about the tool.

V.   Implementation and Training Update
a. We offer Basic Training twice a month for anyone who wants to attend, have online training videos that are available on the Profiles Webpage and we schedule training for the faculty based on the needs of the individual departments.
b. We have completed training for the following schools: Education, Optometry, Engineering Health Professions, Dentistry, Public Health and the Library. We are in the middle of the SOM training and have completed 10 departments/divisions and are in process with 12 other departments/divisions. Four departments in CAS have completed training and we are beginning the preliminary work with Nursing.

V.   Next Meeting
The next meeting will be scheduled in March 2018.