UAB Faculty Activities Committee
Friday, April 27, 2018
12:00 – 1:00 pm
School of Health Professions, Room-645

Members Present: Suzanne Austin, Curt Carver, Robert Howard, Molly Lerew, Lisa McCormick, Jacquelin Moss, Rosie O'Beirne, Ralph O'Flinn, Kenneth Pruitt, Midge Ray, Carolyn Walsh, Molly Wasko, Mary Warren, and Megan Yeatts and Mary Ellen Zvanut.

I.   **Welcome and introductions –** Midge Ray welcomed the group and introductions were made as there were new members in attendance.

II.   **Scholars at UAB – Midge Ray**

a. The outward face of profiles, called Scholars, was presented in real time; it went live in October, but will not be indexed (searchable) searchable until May 31. Scholars is the faculty profile that is public, i.e. anyone outside of UAB can access the system. Currently we are pilot testing Scholars Department webpages in the School of Engineering and customizing their faculty and departmental pages.

b. Rosie O'Beirne, Director of Digital Communications, has oversight of public websites and currently works with four schools on the design and layout of their websites. With the Scholars, she will be assisting all schools and college and the various departments with the customization of their scholars website. The tool is mobile responsive. Her department will be able to post and update the office hours or if desired the hours can be hidden. Rosie will be initiating a communication plan in which her department will send out emails, post announcements in Blazernet, UAB Report, etc. to remind everyone that Scholars will be indexed on May 31st and that it is important to get their data posted and verify that it is correct.

c. Data issues with appointments and education are still a problem. Although we have had a push to clean up the Oracle data the last two years, there are still errors in the data. These errors will be visible in Scholars and so we need to promote getting the data corrected as soon as possible. This is stated during presentations to the faculty and at training, but not sure if faculty are checking their data.

d. Suggestions/comments

i.   It was suggested that we eventually pull in the external publicity to Scholars so that we can highlight the impact of the faculty work.

   ii. Digital Communications will discuss any additional fields in Scholars, such as the biographical overviews, with the various schools/departments.

III. **Update on Profiles – Midge Ray**

 a. There is a need to on-board new faculty before they start at UAB and this issue will be investigated. One way to accommodate this is to initially include them as adjuncts and then change the appointment once they start at UAB. Right now we send emails about the tool once they get a blazerid.

 b. Suggestions: We need to identify courses that are designated as service learning, honors, interprofessional, simulations, etc.

IV. **Implementation and Training Update**

 a. We continue to offer Basic Training twice a month for anyone who wants to attend, have online training videos that are available on the Profiles Webpage and we schedule training for the faculty based on the needs of the individual departments. b. We have completed training for the following schools: Education, Optometry, Engineering, Health Professions, Dentistry, Public Health and the Library. We are in the middle of the SOM training and have completed 10 departments/divisions and are in process with 12 other departments/divisions. Four departments in CAS have completed training and we are beginning the preliminary work with Nursing.

V. **Next Meeting**

The next meeting will be scheduled in the Fall 2018.