Regions Intersect

UAB utilizes Regions Intersect for card management including the review (proxy) and approval (approver) of all P-Card transactions. The following documentation is grouped according to the user's role as defined on the P-Card application. Roles are defined in the P-Card Procedures document.

General

- First Time Login Instructions
- Monthly Billing Statements

Cardholder or Proxy

- Transactions Notification – Cardholder and Proxy
- Transaction Review Instructions – Cardholder and Proxy

Transaction Approver

- Transaction Notification-Approver
- Transaction Review Instructions - Approver

NOTE: P-Card transaction approvers are maintained using the Workflow Approval Maintenance (WAM) form. The WAM paths are established and maintained by the Workflow Officer (WFO) for each organization. The WAM for P-Card transaction approval is located under the document type, System. The WAM path name is PCARD-INTERSECT.