



UNIVERSITY PURCHASING OFFICE

PHYSICAL LOCATION:
801 5TH AVE SOUTH, SUITE 250B3
BIRMINGHAM, AL 35294
(205) 934-4515

MAILING ADDRESS:
801 5TH AVE SOUTH, SUITE 250B3
BIRMINGHAM, AL 35294

REQUEST FOR PROPOSAL
UNARMED SECURITY GUARD SERVICE

Proposal #: 532
Response Due Date: Jan. 24, 2019
Response Due Time: 10:00AM
Attention:Melissa Loats

Please note the deadline for questions is January 18, 2019 and the Opening Date is January 24, 2019 at 10:00AM

The following questions were received for review.

- Who is the current incumbent?
Vinson Guard
- When was the current incumbent awarded the contract?
This was not bid competitively in the past
- What is the estimated usage (number of annual hours) of prior contract?
13,500 with daytime person (estimate only)
- What is the estimated amount spent on this contract last year?
Information not available
- What is the estimated total number of annual hours for this contract?
See Above
- What is the current bill rate?
- Information not available

- What was the contract amount spent last year?
Information not available
- Are there any additional services that may be needed that are not listed in the RFP?
Not at this time
- Is there any minimum wage/pay?
This question requires more clarity as to what you are asking
- Is there any prevailing wage, living wage ordinance, state or local mandated wage, contract specific wage, or collective bargaining agreement?
More clarity required
- Is a Bid Bond required?
 - a) If yes, how much? **Not Required**
 - b) How often / how many times have you assessed liquidated damages, if applicable?
- If awarded, will a Performance Bond be required?
 - a) If yes, how much? **Not Required**
- If awarded, will a Payment Bond be required?
 - a) If yes, how much? **Not Required**
- Is there a specified way you would like to responses to come? For example, bound, unbound, 3-ring binder(s) etc... Only per the instructions included in the request
No preference, but a complete response as outlined in the bid documents
- ARE THERE ANY VEHICLES REQUIRED FOR THIS BID? IF SO, HOW MANY?
NO
- Could you please provide a list of all equipment needed for this job?
No equipment required
- Could you provide all hours?
Please refer to hours list in Scope of Work
- Will he/she get a paid or unpaid lunch?
Please see section 2.2
- Will their lunch be for one hour?
Please see Section 2.2
- Does this bid require a bid response beyond forms?
No

- Could you please confirm that the weekly hours are appx 240 ? (See below image)
The number of ours will be confirmed with the awarded vendor.
Wehave requested a rate per hour