REQUEST FOR SERVICE CENTER INTERFACE PRIVILEGES

See Oracle Service Center Interface on the UAB Web for an explanation of the policies and procedures associated with this process.

Official Service Center Name: _____

Service Center Classification (Major SC, Minor SC, Recharge Accnt, or Restricted Core Facility): _____

Service Center Account _____

Average Number of Lines Per Batch: _____

Service Center Department Contact: Name

Alias Email Address (must end in @uab.edu) _____

Campus Mailing Address _____

UAB Phone Number _____

UAB Fax Number _____

Service Center JE Submitter(s) if different from Contact: Name _____

Alias Email Address (must end in @uab.edu) _____

Campus Mailing Address _____

UAB Phone Number _____

UAB Fax Number _____

I have read the policies and procedures posted on the UAB Web, and agree to abide by those policies and procedures as well as any future updates thereto.

Official Requestor: Name

Signature (if emailed, must be emailed by the requestor to substitute for a signature) _____

Date _____

Submit completed form to the Amy Ellis (Email amyellis@uab.edu)