GL End User Attribute-UAB Attribute Dictionary

Attributes are collections of descriptive information associated an account string. Non-dollar attributes of GL account strings can be viewed using The Account String Control (TASC) form and the GL Attribute dictionary. The UAB Attribute Dictionary form can be used to look up attribute codes and code values as listed on the UAB TASC form.

UAB GL End User→UAB Attributes→UAB Attribute Dictionary

Querying the UAB Attribute Dictionary will open a blank GL Attribute Dictionary form that resembles the one shown below.

Viewing All Attributes

1. To view all attributes in the dictionary, press the F11 key to enter query mode. The fields on the form will turn white, indicating that it is in query mode.
2. Press **CTRL+F11**. This will return the entire attribute dictionary, one element per screen.

3. **Press the down arrow key** on the computer keyboard to page through all of the attributes and review them, one by one.
Searching Known Attribute Titles

When looking for a specific attribute for which the title is known, it is possible to search for that attribute alone. To search for a specific attribute:

1. Press the F11 key to enter query mode. The fields on the form will turn white indicating that it is in query mode.
2. Click in the **SHORT TITLE** field and type the title in **ALL CAPS**. If searching on only a portion of the **SHORT TITLE**, bracket the search term by percent signs. For this example, type %AFFIL%

3. Press **CTRL+F11** to run the query. The screen will resemble the one below.

Press **CTRL+F11** to cancel a search at any time.