The **ASSIGNMENT LEVEL LABOR DISTRIBUTION REPORT** provides a listing of the current assignment labor distributions for an organization’s employees. The report information is current as of the day the report request is submitted. Future labor distribution changes are not reported. Access is based on HR securities.

**UAB HR Officer** → **Run Reports** → **Submit Processes** → **Single Request**

Select **LDUAB PROGRAM ASSIGNMENT LEVEL LABOR DISTRIBUTION REPORT** from the list of values.
PARAMETERS are available; however, the report may be submitted with no parameters.

After the PARAMETERS box closes, the SUBMIT REQUEST box will open. Click Submit.
Once the report phase is complete, the report may be accessed through the UAB REPORT VIEWER.

To access the UAB REPORT VIEWER, click here.

Sample Report

Additional Information

- Report will include all employees/trainees to which the requestor has access
- Each labor distribution is reported on a separate line
- Start and end dates refer to the labor distribution
- Labor distribution detail is as of the date that the report was submitted. Future funding changes are not reflected.