Start on the Regions Intersect “Home” page.

At the top of the page, hover over “Card” and select “Card Maintenance”.

The “Card Maintenance” search box will appear.

If you need to narrow the search, you are able to edit the search criteria using the “Category” drop-down button.

Select the appropriate category and enter the information you are searching for in the “Search Term” field.

Select “Search”.

A listing appears displaying all of the cards that have been assigned to the user.

Select the card that you want to view.

The row will turn blue and new options will appear above in green boxes.

Select the green “View” box.
A new webpage will appear displaying the following information:

**Card Details** includes:
- Cardholder Name
- Last four digits of card

**Cardholder Information** includes:
- Name on the Card
- Business/Billing Address

**Limits** includes:
- Credit = $10,000
- Single Purchase = $4,999
- Daily = $10,000
- Allotted # of Transactions:
  - Daily = 50 Transactions
  - Monthly = 200 Transactions

**Temporary Settings** includes:
- Updates made per Account
- Maintenance Form

**Merchant Category Code Profile:**
- N/A

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Product Type identifies if the P-card is authorized for domestic or international charges.