



Please complete and email this form to isss@uab.edu along with scanned copies of ALL of the relevant documents listed in the charts on pages 3-4.

SECTION I: BIOGRAPHICAL INFORMATION (as it appears on your passport)

Name Last/Family Name First/Given Names
Male Female Prefer not to identify Married Single
City of birth Country of birth
Country of legal permanent residence Country of citizenship
Date of birth (month/day/year)

Residential address in home country:

Street Name and Number / district if any Apartment Number
City State/Province Postal Code

Mailing address - to be used to send your immigration documents - (if different from above):

Street Name and Number / district if any Apartment Number
City State/Province Postal Code

Current personal email address Current phone number

SECTION II: EMPLOYEMENT

What is your current position/occupation in home country? OR What was your last position/occupation in your home country?

Name of the employer and type of employer (university, private research institute, hospital etc.)

Did you earn a medical degree in your home country? Yes No

Will your UAB research opportunity involve clinical work or patient contact? Yes No



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SECTION III: IMMIGRATION HISTORY

Are you currently at another US institution in J-1 status? Yes [] No []

If yes, name and email address for current US institution _____

If you are currently in J status at another US institution and will be transferring your J status to UAB, please complete the International Scholar Transfer Clearance Form and email it to iss@uab.edu.

Have you ever been issued a Form DS-2019 by UAB or any other institution? Yes [] No []

Have you been in the US as a J-1 Short-Term Scholar within the past 6 months? Yes [] No []

Have you been in the US as a J-1 Research Scholar/Professor at any time during the past 24 months? Yes [] No []

If you answered "yes" to either of the above questions, please attach copies of ALL prior Forms DS-2019 and a copy of your most recent Form I-94 printed from https://i94.cbp.dhs.gov/i94/#/home.

SECTION IV: FINANCIAL SUPPORT

Indicate the annual amount of financial support you will receive from each of the following sources. You must show at least \$2,000 per month / \$24,000 per year in funding for yourself, AND an additional \$5,000 per year per dependent for your spouse and each child under age 21 who will join you in the US in J-2 status.

Table with 2 columns: Source of support and Amount. Sources include UAB, US government agency, International agency, Your home government, Binational Commission, Other organization, and Your personal funds.

(*For 2, 3, 4, 5, 6, and 7, attach PROOF of such funds in the form of letters from sponsoring organizations, current bank statements showing balance and liquidity of funds, and/or an offer letter from the UAB department detailing support.)



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SECTION V: DEPENDENTS

If any dependents (i.e., spouse or children under age 21) will accompany you to the US/UAB and stay with you the entire time, please provide the following information:

For spouse: Last/Family Name, First/Given Name(s), Male/Female checkboxes, Date of birth, City and Country of birth, Country of citizenship, Country of permanent residence

For 1st child: Last/Family Name, First/Given Name(s), Male/Female checkboxes, Date of birth, City and Country of birth, Country of citizenship, Country of permanent residence

For 2nd child: Last/Family Name, First/Given Name(s), Male/Female checkboxes, Date of birth, City and Country of birth, Country of citizenship, Country of permanent residence

For 3rd child: Last/Family Name, First/Given Name(s), Male/Female checkboxes, Date of birth, City and Country of birth, Country of citizenship, Country of permanent residence

Please see next page for a list of required supporting documents



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SUPPORTING DOCUMENTS

Please read the chart below **CAREFULLY** and send the relevant documents in **one** email.

Who?	Current situation	Documents requested
Primary applicant	For all	<input type="checkbox"/> Acknowledgement Form signed – see below <input type="checkbox"/> Current passport biographical page <input type="checkbox"/> Current CV <input type="checkbox"/> Proof of health insurance (please refer to the insurance information sheet) <input type="checkbox"/> If self-funded – most recent bank statement <input type="checkbox"/> If funded by an agency, home country government, or another outside source – funding letter from the government / institutional sponsor
	If you are currently in the US – please provide these additional documents	<input type="checkbox"/> If you are in J1 status and transferring to UAB – completed International Scholar Transfer Clearance Form <input type="checkbox"/> Previous immigration documents (I-20s, DS-2019s, I-797 approval notice(s) etc.) <input type="checkbox"/> Previous visas <input type="checkbox"/> Most recent I-94
Dependents (spouse and child(ren) under age 21) Only if they will stay with you the entire time in the US	For all	<input type="checkbox"/> Current Passport(s) biographical page(s) <input type="checkbox"/> Marriage certificate / birth certificate(s) / adoption certificate(s) with certified English translation <input type="checkbox"/> Proof of health insurance
	If they are currently in the US – please provide these additional documents	<input type="checkbox"/> Previous immigration documents (I-20s, DS-2019s, I-797 approval notice(s) etc.) <input type="checkbox"/> Previous visas <input type="checkbox"/> Most recent I-94



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J-1 Acknowledgement Form

The J-1 Program is designed as an Exchange Visitor program, which means that the objective is "to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchanges." J-1 Exchange Visitors are expected to return to their home country at the end of their program to share the knowledge acquired in the US.

I understand that I have been invited to UAB to perform a specific research program in a specific physical location with a specific supervisor.

I understand that I am not authorized to perform any work during my stay at UAB other than that described in the offer/invitation letter I received from my UAB sponsor.

I understand that I must attend a mandatory international orientation session with ISSS within the first week of my arrival at UAB to learn more about my rights and responsibilities as a J-1 Exchange Visitor.

I understand that if I decide to leave UAB early, transfer to another institution, or change labs within UAB, I must give sufficient notice to my supervisor. I understand that standard professional courtesy in the US is to give my supervisor at least 30 days' notice if I intend to leave or change labs.

I understand that I alone am responsible for:

- a) complying with all federal laws and regulations, including those of the United States Department of State's Student and Exchange Visitor Program (SEVP), which governs my stay in the US;
b) maintaining my lawful immigration status by not engaging in inappropriate activities; and
c) notifying ISSS staff of any changes in my physical lab location, home address, or insurance coverage within 10 calendar days.

I understand that the Board of Trustees of the University of Alabama (i.e., UAB), its faculty, staff, agents, and employees—including ISSS staff—will not be liable for any difficulties I may experience resulting from my failure to maintain proper lawful immigration status.

VERIFICATION OF UNDERSTANDING. By signing below, I verify that I have read this document and understand its contents. Since it is my responsibility to maintain lawful immigration status in the United States, I hereby release and hold harmless the Board of Trustees of the University of Alabama, its faculty, staff, agents, and employees—including ISSS staff—from any claim that could result from my failure to maintain lawful immigration status in the United States.

Signature

Date

Print Name