



**H-1B BENEFICIARY INFORMATION SHEET – NON-CLINICAL EXTENSION**

**PLEASE NOTE:** After this extension petition is filed with USCIS, you will continue to be authorized to work for up to 240 days beyond the end date of your current H-1B. We do not recommend international travel while the extension is pending. Current USCIS processing times can be checked [here](#). If you make international travel plans after this extension is filed, we will need a check for \$2,500 to request premium processing so that you will have an approval notice in hand before you leave the US. You must have a hard copy USCIS approval notice in order to apply for an H-1B visa at a US consulate/embassy abroad. You can renew your driver license at the Alabama Department of Motor Vehicles (“DMV”) office in Birmingham with an H-1B extension receipt notice, and Alabama allows a 60-day grace period to drive on expired license ([see page 13](#)).

➔ BIOGRAPHICAL INFORMATION UPDATE

Name \_\_\_\_\_  
Last/Family Names First/Given Names

Married  Single  If married, please complete the additional Dependents section on page 2, and we will send you additional information for your dependent(s) to obtain or extend H-4 status.

Current residential address in the US \_\_\_\_\_  
Street Apartment Number

City State ZIP Code

Phone \_\_\_\_\_ Non-work email address \_\_\_\_\_

Residential address abroad \_\_\_\_\_  
Street Apartment Number

City State/Province Country Postal Code

➔ IMMIGRATION UPDATE

- Do you have an approved Form I-140? If so, what category? \_\_\_\_\_ Yes  No
- If so, is your spouse currently working on an H-4 EAD? Yes  No
- Does your spouse have an approved Form I-140? If so, what category? \_\_\_\_\_ Yes  No
- Do you have a pending adjustment of status (“green card”) application? Yes  No
- Are you working with an outside attorney on a “green card” application? Yes  No
- Do you have a pending asylum application? Yes  No
- When you apply for a visa abroad, which US embassy/consulate do you use?  
(Please list the city. Example: Hyderabad, India) \_\_\_\_\_

→ DEPENDENTS

- Will your spouse need to obtain or extend H-4 status? Yes  No
- If no, what immigration status does your spouse currently hold? \_\_\_\_\_
- Does your spouse need an H-4 EAD? Yes  No
- Will your children born outside the US need to extend their H-4 status? Yes  No

If you answer yes to any of the above questions, we will send additional information and links for your dependent(s) to apply to obtain or extend H-4 status with USCIS.

→ REQUIRED DOCUMENTS

Please complete and email this form to me along with pdf copies of **ALL** of the following documents. *Please do not send pictures or screen shots.* We cannot file the H-1B petition without **ALL** necessary documents. Please send all attachments in **one** email or via Dropbox/Box.

Current CV
Biographical/identification page of your valid passport (if renewed since last H-1B filing)
Any new US visa stamps received since last filing (not the oval entry/exit ink stamps—just the physical visa sticker stamps)
By returning this form, you consent to ISSS staff downloading your most recent Form I-94 from <a href="https://i94.cbp.dhs.gov/i94/#/home">https://i94.cbp.dhs.gov/i94/#/home</a>
<b>All new immigration documents since last filing</b> (e.g., I-140 receipt or approval notice, I-485 receipt notice, new EAD/advance parole cards, etc.)
Three most recent pay statements

**RECEIPT OF US PUBLIC BENEFITS**

(Applicable *only* for a change of status to H-1B *or* extension of H-1B status)

On February 24, 2020, USCIS implemented the Inadmissibility on Public Charge Grounds final rule. In order to comply with this requirement, you must answer the questions below, sign and date where indicated, and return to ISSS. If you answer “yes” to any of the questions, we recommend that you contact a local immigration attorney with any questions and to discuss your options. **ISSS cannot advise on your participation in any of the public benefits programs listed below and is collecting this information only because employers are required to on Form I-129, which is the basis for every H-1B petition.** The questions and options below are presented identically to how the information is requested on USCIS Form I-129.

Have you *ever* received, or are *currently certified* to receive, any of the following US public benefits? Please check *only* the benefits that apply to you.

- Any Federal, State, local or tribal cash assistance for income maintenance
- Supplemental Security Income (SSI)
- Temporary Assistance for Needy Families (TANF)
- General Assistance (GA)
- Supplemental Nutrition Assistance program (SNAP, formerly called “Food Stamps”)
- Section 8 Housing Assistance under the Housing Choice Voucher Program
- Section 8 Project-Based Rental Assistance (including Moderate Rehabilitation)

- Public Housing under the Housing Act of 1937, 42 U.S.C. 1437 et seq.
- Federally-Funded Medicaid
- No, I have not received any of the above public benefits
- No, I am not certified to receive any of the above listed public benefits

Have you received, applied for, or been certified to receive federally-funded Medicaid in connection with any of the following (select all that apply)?

- An emergency medical condition
- For a service under the Individuals with Disabilities Education Act (IDEA)
- Other school-based benefits or services available up to the oldest age eligible for secondary education under State law
- While under the age of 21
- While pregnant or during the 60-day period following the last day of pregnancy
- None of the above statements apply.

I certify, under penalty of perjury, that I have answered the above questions regarding my use of US public benefits fully and accurately.

\_\_\_\_\_

Type or Print Name

\_\_\_\_\_

Date

\_\_\_\_\_

Signature