



INTERNATIONAL STUDENT & SCHOLAR SERVICES

The University of Alabama at Birmingham

J-1 REAPPOINTMENT

US Department of State regulations place certain limitations upon the length of time you may spend in J-1 status and establish procedures to extend an initial appointment. The “To” date in Section 3 of your Form DS-2019 is the date by which the Department of State expects your current appointment to end. **NO WORK IS AUTHORIZED BEYOND THE END DATE LISTED ON THE DS-2019.** Professors and research scholars can spend an aggregate of **5 years** in the US in J-1 status. Short-term scholars can spend a maximum of **6 months**.

Please note: you are **not eligible** for reappointment if you have received a J-1 waiver or recommendation of J-1 waiver of the two-year home residency requirement (also known as “212(e)”).

Eligibility

Your department may apply to extend your appointment if:

1. You have not yet exceeded the time limitation placed upon your appointment by the “To” date on your DS-2019, AND
2. You have continuously maintained lawful J-1 non-immigrant status, AND
3. You can show additional funding and approval from your current supervisor/department.

Application Deadline

Your department must apply for an extension within the **30-day period before** the “To” date on your DS-2019. Contact ISSS at least 30 days before the “To” date to ensure sufficient time to prepare your extension. If your “To” date has already passed, contact ISSS immediately.

Reappointment Procedures

Your supervisor must complete the attached Recommendation for J-1 Reappointment certifying that you have been continuously participating in your current appointment, recommending an extension of your appointment, providing a new “To” date, stating the source and amount of funding for your extension.

If the additional departmental funding will not cover the total estimated cost of your extended stay in the US, or if your department will not fund you, you must provide supporting documents (such as bank statements) dated within the past 6 months to prove you will have enough funding for the extended period. Scholars must provide evidence of at least \$2,000 per month, plus \$5,000 per year per J-2 dependent family member.

New Offer Letter

Your supervisor must issue a new offer letter stating the area of research, title, dates of new appointment, and source of funding (outside source, self-fund, UAB Payroll).

Proof of Additional Insurance Coverage

ISSS will not approve your reappointment without reviewing evidence of health insurance coverage for you and any J-2 dependents. This coverage is required by law for the duration of your stay in J-1 status.



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RECOMMENDATION FOR J-1 (DS-2019) EXTENSION

Date: _____

Date of Birth: ____/____/____
MM DD YYYY

Scholar Name: _____
Last Given

Current US residential address (including apartment number): _____

Current US phone #: _____ Current UAB email address: _____

Current Program End Date: _____ New Program End Date: _____

Physical location of the lab (NO administrative or mailing address): _____

Job Title and Corresponding Assignment Category (21 Post Doc, 20 Post Doc, 04 Irregular, 60 Volunteer, etc.) _____

Subject of the research (brief description of the research project): _____

The above-named J-1 scholar has been continuously participating in the established appointment and is eligible for extension. I request that his/her period of stay in the US be extended.

Source of Financial Support for the period of extension (*For 2, 3, 4, 5, 6, and 7, provide PROOF of funds.)

- 1. _____ UAB (i.e., on UAB payroll, even if funds come from a federal agency) \$ _____
*2. _____ US government agency paying the Exchange Visitor directly (specify) \$ _____
*3. _____ International agency organization (specify) \$ _____
*4. _____ Exchange Visitor's home government \$ _____
*5. _____ Bi-National Commission of the Exchange Visitor's Country \$ _____
*6. _____ Other organizations providing support (specify) \$ _____
*7. _____ Exchange Visitor's personal funds (provide bank statement, letter, etc.) \$ _____



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I agree to notify ISSS if the scholar's appointment ends more than 30 days prior to the New Program End Date listed above, as provided by immigration regulations.

Supervisor Name (print)

Supervisor Signature

Supervisor Email

Supervisor Phone

Department Chair Name (print)

Department Chair Signature

Department Name