

## Grade Replacement Request Form

Student Name: \_\_\_\_\_

Blazer ID: \_\_\_\_\_

Student ID (B#): \_\_\_\_\_

Email Address: \_\_\_\_\_

The [grade replacement policy](#) allows a graduate student who repeats a course taken at UAB to request a grade replacement in which the grade for the first course be excluded from their GPA calculation.

- The grade replacement policy may only be used a maximum of two (2) times, only once for any course
- Course grades of F for academic misconduct are not eligible for grade replacement
- Graduate programs reserve the right to not allow grade replacement or to allow less than the Graduate School's maximum number of grade replacements. In addition, individual programs may have course repeat and grade replacement policy rules in addition to those of the Graduate School. As such, approval of a grade replacement requires the signature of the Graduate Program Director.

**Course to be considered for grade replacement:**

Course Prefix and Number (e.g. GRD 713): \_\_\_\_\_ Course Title: \_\_\_\_\_

Term/Year the course was first taken: \_\_\_\_\_

Grade earned: \_\_\_\_\_

Term/Year the course was repeated: \_\_\_\_\_

Grade earned: \_\_\_\_\_

Have you submitted a grade replacement previously? Yes  No 

*I acknowledge that I understand and agree to abide by all of the policies above. I also understand that all grade replacements are irrevocable and that my academic transcript will reflect all attempts and grades.*

\_\_\_\_\_  
Signature of Student\_\_\_\_\_  
Date\_\_\_\_\_  
Signature of Advisor\_\_\_\_\_  
Date\_\_\_\_\_  
Signature of Program Director\_\_\_\_\_  
Date