

**Graduate Certificate in *Mentoring & Leadership***  
 Course Rotation for Plan of Study and Advising

\*All required courses are offered at least once a year. Elective courses vary.

\*\*The majority of courses are Pass/No Pass with some sections offered as Standard Letter Grades.

Semester	Part-Time Students: Average of Two Courses Per Semester	Format	Hours
Fall	GRD 713 – Mentoring 101	In-person	1
	GRD 735 – Leadership 101	In-person	1
	GRD 706 – Grants & Fellowships (one-day workshop)	In-person	1
	GRD 707 – Presenting Effectively (one-day workshop)	In-person	1
	GRD 730 – Developing & Managing your Professional Image	Online	3
Spring	GRD 719 – Intro to Mentoring & Leadership	Online	3
	GRD 713 – Mentoring 101	Online	1
	GRD 735 – Leadership 101	Online	1
	GRD 733 – Managing & Leading Teams (one-day workshop)	In-person	1
	GRD 708 – Writing Successfully (one-day workshop)	In-person	1
	GRD 772 – Emotionally Intelligent Leadership (workshop)	In-person	1
Summer	GRD 713 – Mentoring 101	Varies	1
	GRD 744 – Leadership Survival Skills (one-day workshop)	In-person	1
	GRD 745 – Communication & Diversity Leadership	Online	3
	GRD 749 - Improvisational Techniques to Improve Leadership, Teaching & Research Communication (one-day workshop)	In-person	1
	<b>Total Hours</b>		

***Mentoring & Leadership* Certificate Requirements:**

Certificate in Mentoring & Leadership (Total 15 credit Hours: 5 required + 10 elective)		
GRD	Course Title	CHP
<b>Required: 5 Credit Hours</b>		
713	Mentoring 101 Seminar	1
735	Leadership 101 Seminar	1
719	Intro to Mentoring & Leadership	3
<b>Electives: Choose 10 credit hours</b>		
701	Presentation & Discussion Skills	3
703	ST: Resilience – Self and Others	2
705	Teaching at the College Level and Beyond	3
706	Grants & Fellowships 101 (one-day workshop)	1
707	Presenting Effectively (one-day workshop)	1
708	Writing Successfully (one-day workshop)	1
727	Writing & Reviewing Research	3
<b>OR</b>	<b>OR</b>	
728	Professional Writing & Publishing	3
730	Developing & Managing Your Professional Image	3
733	Managing & Leading Teams (one-day workshop)	1
746	Critical Decisions in Mentoring & Leadership	3
749	Improvisational Techniques to Improve Leadership, Teaching & Research Communication (one-day workshop)	1
772	Emotionally Intelligent Leadership	1-2