



Graduate Student Appointments & Financial Processes

Graduate Program Directors Retreat
Sept. 8, 2017



Overview

- Review current appointment process
- Changes for fall 2017
- Changes for fall 2018



Graduate Student Appointments

- Graduate Students can be appointed in the following categories
 - Graduate Student Trainee (non-employee)
 - Graduate Research Assistant (exempt student employee)
 - Graduate Teaching Assistant (exempt student employee)
 - Graduate Assistant (non-exempt student employee; uses KRONOS)
- Appointments must be made in the HR Org of the student's graduate program
- Students must be registered full time in order to qualify
- Additional Assignments may be reviewed/approved on an individual basis
- Template letters should not be altered

Changes for fall 2017

- Blazer Graduate Research Program
 - Competitive process; standardized stipends; 16 months funding
- In-state residency based on receiving an assistantship/fellowship
 - Automated process via an active appointment and a completed ACT document
- GRA tuition remission
 - Single coverage UAB VIVA student health insurance included
- Optional hourly Teaching Assistant
 - Currently no appointment letter required; no Grad School approval

Changes for fall 2018

- Minimum stipend levels
 - There will be new minimum stipend levels for all graduate student appointments
 - Masters: 12,000 annually
 - Doctoral: 18,000 annually
- Possible new job titles for masters GRA
- Implementation of the hourly Teaching Assistant position to route through Grad School for approval

Changes for fall 2018

Job Title/Code	What	Paid
TEACHING ASST-H – S020001	Students who are providing office/clerical/teaching support for course directors/instructors for either on-line or on-campus courses. Assistance may include duties such as preparing handouts, photocopying, tutoring, and/or assisting with grading assignments or exams. No access to Canvas.	Nonexempt Hourly; does not qualify for in-state tuition
GRADUATE TEACHING ASSISTANT A-06	Students who are directly involved in classroom or laboratory instruction (e.g. teaching classes, leading discussion groups, preparing curriculum, and grading exams) primarily for the purpose of fulfilling the requirements of an advanced degree. Access to Canvas	Exempt; minimum stipend \$12K; qualifies for in-state tuition

Changes for fall 2018

- Stipend Goals:
 - STEM disciplines, PhD: 29,000 annually
 - Non-STEM, PhD: 26,000 annually
 - Masters level: 18,000 annually



Comments & Questions

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