

**UNIVERSITY OF ALABAMA AT BIRMINGHAM  
GRADUATE SCHOOL  
GRADUATE PROGRAM DIRECTOR  
APPOINTMENT/CHANGE FORM**

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Please use this form to inform the UAB Graduate School of new graduate program director appointments in your department/program. Please fill out the form completely. **Incomplete, incorrect or unsigned forms will be returned unprocessed.**

Name of person preparing form	Campus Mailing Address	Campus Telephone	Campus E-Mail

**NEW GRADUATE COORDINATOR INFORMATION**

The graduate faculty member indicated below will serve as a graduate program director in our department:

Department	School

Graduate Program	New Coordinator's Last Name	New Coordinator's First Name

**CHECK ONE:**

- This appointment is for an additional graduate coordinator in our department.
- This appointment is replacing the following graduate coordinator in our department:

Graduate Program	Former Coordinator's Last Name	Former Coordinator's First Name

Submitted by (Department Chair or Program Representative) \_\_\_\_\_

Date \_\_\_\_\_

**SEND THIS FORM VIA CAMPUS MAIL TO:  
UAB GRADUATE SCHOOL  
LHL 103 zip 0013**

FOR GRADUATE SCHOOL USE ONLY		
<input type="checkbox"/> Processed	<div style="border-bottom: 1px solid black; display: flex; justify-content: space-between;"> <span>Graduate School Dean or Representative</span> <span>Date</span> </div>	<b>TIME STAMP</b>