



uab.edu/perks

**Vendor Request to Participate in
UAB PERKS - The Employee Discount Program**

New Discount **Change to Existing Discount**

Name of Business: _____

Business Location: _____

Business Phone: _____

Email Address: _____

Website: _____

Description of Discount(s):

Amount of Discount(s): _____

Redemption Instructions: _____

By submitting this request form, you agree that this is not a contract with the University of Alabama at Birmingham (UAB). You understand that this does not constitute an endorsement by UAB for your products/services. You also agree to provide any necessary information to list your product/service on the UAB website in order to prevent delays in listing. You agree to provide written notification to the below email address regarding discontinuation, manufacturer recalls or any other information about your products/services that may not meet the mission and values of UAB. You can visit the website at uab.edu/perks for more details and view existing discounts.

Name/Title of Authorized Agent: _____

Date: _____

Return completed form to:

Krystal Aaron
UAB Employee Perks
Phone: (205)934-5321
Fax: (205)975-9681
Email: perks@uab.edu

UAB PERKS - The Employee Discount Program

Program Policy

The University of Alabama at Birmingham (UAB) will permit vendors to offer their products/services at a discounted rate to current UAB employees. UAB PERKS is offered to all current UAB employees free of charge. The employee will be considered eligible to receive a discount only if they are able to present their UAB employee badge at time of redemption.

The following are the criteria and guidelines for vendors:

1. Vendors may submit requests at any time. Discounts must be offered for at least one full year as of date of request. Exceptions may be considered for seasonal vendors.
2. UAB may discontinue the UAB PERKS program or prohibit/discontinue a vendor from participating in the program at any time without advance notice.
3. Vendors should not offer discounts to products/services related to tobacco or alcohol, gambling, sexual or adult entertainment, tanning, firearms, or health/life insurance.
4. Vendors shall immediately notify the email address below regarding any discounted items that have been discontinued, withdrawn, and/or recalled.
5. Application for participation as a vendor will be made on the **Vendor Request to Participate in UAB PERKS - The Employee Discount Program** form. Once submitted, the request will be reviewed by the UAB Compensation Department to determine compliance with UAB's mission, values, and program policies.
6. The vendor will receive appropriate notification after the application for participation has been approved or denied. All decisions are final and there is no appeals process associated with the program.

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