

| | LEVEL I | LEVEL II | LEVEL III | MANAGER | DIRECTOR | |
|--|--|--|--|---|---|---|
| ADMINISTRATION | Job Code: | R010047 | R010048 | R010049 | R010050 | R010046 |
| | Grade: | W.G320 | W.G340 | W.G355 | W.G380 | W.G415 |
| | FLSA Status: | Nonexempt | Exempt | Exempt | Exempt | Exempt |
| | Education/ Experience: | High school diploma or GED required. | Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement. | Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement. | Master's degree in a related field and ten (10) years of related experience required. Work experience may NOT substitute for education requirement. |
| Licensure and/or Certification: | None required. | None required. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred. | |
| COORDINATOR | Job Code: | R010051 | R010052 | R010053 | R010054 | |
| | Grade: | W.G325 | W.G345 | W.G365 | W.G380 | |
| | FLSA Status: | Exempt | Exempt | Exempt | Exempt | |
| | Education/ Experience: | High school diploma or GED required. | Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement. | Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement. | |
| Licensure and/or Certification: | None required. | None required. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred. | | |
| NURSE COORDINATOR | Job Code: | N040005 | N040006 | N040007 | N040008 | |
| | Grade: | W.G350 | W.G365 | W.G375 | W.G390 | |
| | FLSA Status: | Exempt | Exempt | Exempt | Exempt | |
| | Education/ Experience: | Bachelor's degree in a related field required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement. | Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement. Currently licensed as a Registered Nurse (RN) by Ala. Board of Nursing required. | |
| Licensure and/or Certification: | Currently licensed or eligible to be licensed as a Registered Nurse (RN) by Alabama Board of Nursing required. | Currently licensed or eligible to be licensed as a Registered Nurse (RN) by Alabama Board of Nursing required. | Currently licensed as a Registered Nurse (RN) by Alabama Board of Nursing required. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification preferred. | Currently licensed as a Registered Nurse (RN) by the Alabama Board of Nursing required. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification strongly preferred. | | |
| REGULATORY | Job Code: | R010055 | R010056 | R010057 | R010058 | |
| | Grade: | W.G320 | W.G340 | W.G355 | W.G380 | |
| | FLSA Status: | Nonexempt | Exempt | Exempt | Exempt | |
| | Education/ Experience: | High school diploma or GED required. | Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement. | Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement. | |
| Licensure and/or Certification: | None required. | None required. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred. | | |
| DATA MANAGEMENT | Job Code: | I010060 | I010061 | I010062 | I010063 | |
| | Grade: | W.G315 | W.G335 | W.G355 | W.G380 | |
| | FLSA Status: | Nonexempt | Exempt | Exempt | Exempt | |
| | Education/ Experience: | High school diploma or GED required. | Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement. | Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement. | Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement. | |
| Licensure and/or Certification: | None required. | None required. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred. | Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred. | | |