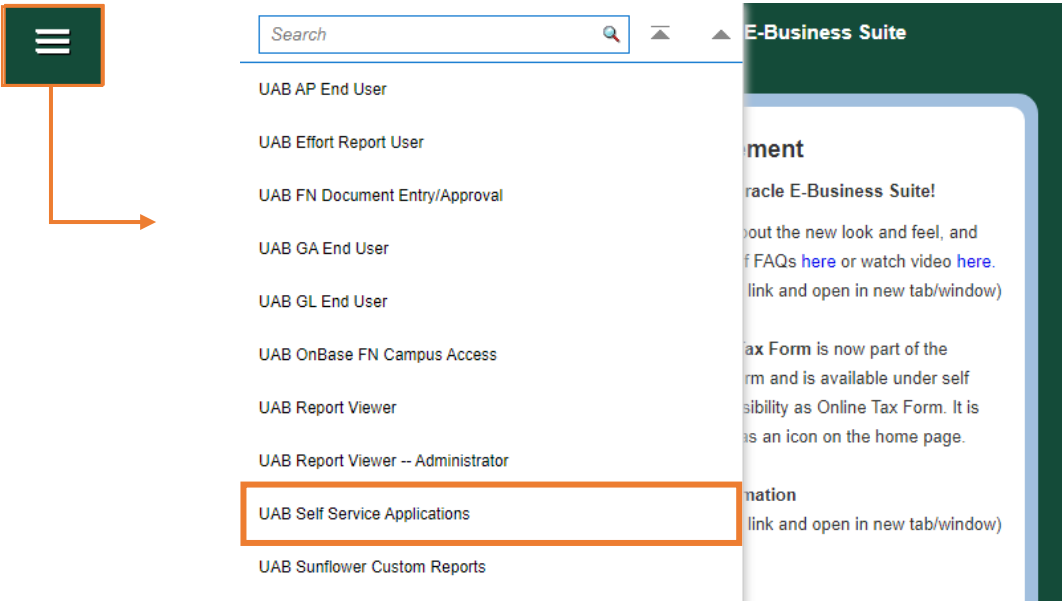
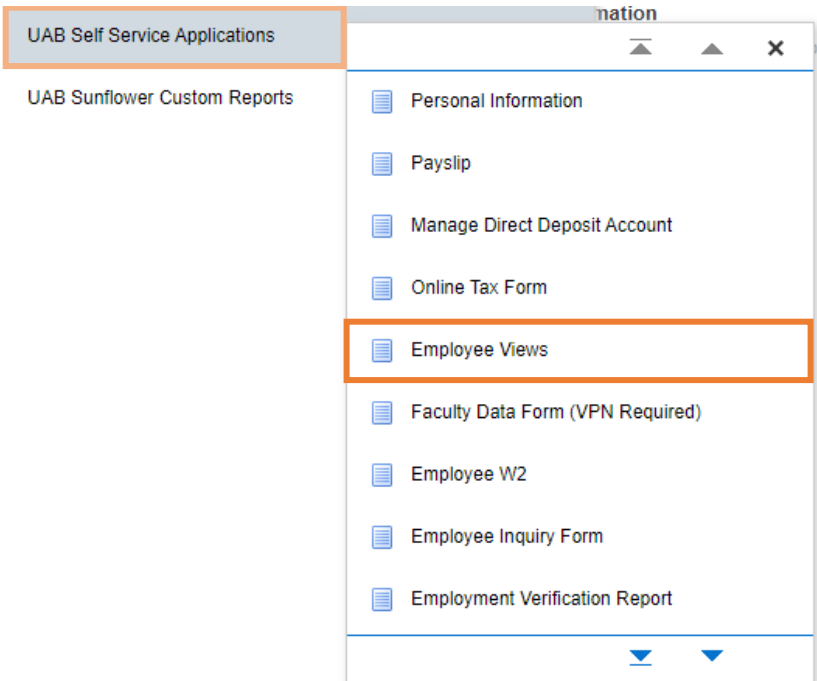




UAB employees have access to view and print Employment and Salary history via the UAB Self Service Application. The information provided is a chronological record of the employee’s assignment information and rate of pay (salary) at UAB since January 1, 2004. Employee information prior to January 1, 2004 can be accessed through the Legacy Payroll Info (OPIE) Responsibility.

ACCESS YOUR PAY GRADE

<p>Navigate to UAB Self Service Applications</p> <ul style="list-style-type: none">– Click the 3-lined “hamburger” navigation icon in the top left corner of the Oracle home page– Click UAB Self Service Applications from the dropdown menu	 <p>The screenshot shows the Oracle E-Business Suite home page. In the top left corner, there is a green hamburger menu icon. A dropdown menu is open, listing various applications. The 'UAB Self Service Applications' item is highlighted with an orange box. Other items in the menu include UAB AP End User, UAB Effort Report User, UAB FN Document Entry/Approval, UAB GA End User, UAB GL End User, UAB OnBase FN Campus Access, UAB Report Viewer, UAB Report Viewer -- Administrator, and UAB Sunflower Custom Reports.</p>
<p>Open Employee Views</p> <ul style="list-style-type: none">– Click Employee Views from the UAB Self Service Applications menu	 <p>The screenshot shows the 'UAB Self Service Applications' menu. The 'Employee Views' option is highlighted with an orange box. Other options in the menu include UAB Sunflower Custom Reports, Personal Information, Payslip, Manage Direct Deposit Account, Online Tax Form, Faculty Data Form (VPN Required), Employee W2, Employee Inquiry Form, and Employment Verification Report.</p>



ACCESS YOUR PAY GRADE

On the Employment Detail History Tab

- Assignment details for each assignment since 01/01/2004
- Look for Pay Grade on the Grade column

The following section displays the summary as of today's date.
Effective Date 20-Apr-2022

Assignment Number: [Redacted]
Job: [Redacted]
Location: [Redacted]
Email Address: [Redacted]

Employee Number: [Redacted]
Department: [Redacted]
Supervisor: [Redacted]

Employment Salary

The following section displays detailed historical information through today's date.

Details	Assignment Number	Assignment Start Date	Assignment End Date	Person Type	Primary Assignment	Job	Grade	Department	Location	Assignment Category
▶	[Redacted]	01-Oct-2021		Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	01-Sep-2021	30-Sep-2021	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	17-Jun-2021	31-Aug-2021	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	01-Oct-2019	16-Jun-2021	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	22-Jul-2019	30-Sep-2019	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	01-Jun-2019	21-Jul-2019	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT
▶	[Redacted]	26-Dec-2018	31-May-2019	Employee	Yes	[Redacted]	[Redacted]	[Redacted]	Bham Main Campus	01 Regular FT

On the Salary Detail History Tab

- Salary details for assignments
- Adjustments that have taken place since 01/01/2004
- Look for Pay Grade on the Grade column

The following section displays the summary as of today's date.
Effective Date 20-Apr-2022

Assignment Number: [Redacted]
Job: [Redacted]
Location: [Redacted]
Email Address: [Redacted]

Employee Number: [Redacted]
Department: [Redacted]
Supervisor: [Redacted]

Employment **Salary**

The following section displays detailed historical information through today's date.

Assignment Number	Change Date	Annualized Salary	Primary Assignment	Grade	Salary Rate	Salary Basis	Increase Percentage
[Redacted]	01-Oct-2021		[Redacted]	[Redacted]	[Redacted]	Salary	[Redacted]
[Redacted]	01-Oct-2019		[Redacted]	[Redacted]	[Redacted]	Salary	[Redacted]
[Redacted]	01-Jun-2019		[Redacted]	[Redacted]	[Redacted]	Salary	[Redacted]
[Redacted]	26-Dec-2018		[Redacted]	[Redacted]	[Redacted]	Salary	[Redacted]