**Disability Self ID Guide**

This step guide should be used to complete the Disability Self ID Form in the Oracle HR & Finance System. These steps should be used to provide and/or update your disability status as needed throughout your career at UAB.

1. Go to the [myUAB portal](https://myuab.uab.edu) and select Oracle HR & Finance. *(If it is not in your myApps section, select Manage Apps and add it to your myApps.)*
2. Login with your BlazerID and password.

3. Click the Menu button in the left corner of the Oracle Home Page screen and select UAB Self Service Applications from the dropdown options.
4. Select **Disability Self ID Form** from the dropdown options

5. Click the option that best describes the self-ID update you would like to make.
6. Click the **Submit** button in the upper right corner.

7. You will receive a confirmation message as shown in the screenshot below. Click **Ok** to return to the Oracle Home Page.