

# SUGGESTIONS for RECOGNIZING UAB SERVICE AWARD RECIPIENTS

Service pins and certificates are distributed to campus departments to acknowledge employees who reach the 5, 10 and 15 year milestone. The UAB Employee Relations department encourages departments to provide recognition to recipients in a meaningful way. Suggestions include...

- Present pin and certificate to recipients at a departmental meeting
- Hold a small reception for recipients in your department
- Accompany service pin and certificate with a written recognition letter or thank you card
- Create a Hall of Fame wall with photos of service award recipients