

Outstanding Leadership Award NOMINATION FORM

PLEASE NOTE: This form must be completed only with Adobe Reader. Using other programs will result in lost data on the form. Adobe Reader is free from adobe.com — [click here to download](#).

The Outstanding Leadership Award is given to a manager, director, executive director or unit lead who exemplifies significant leadership skills such as the ability to lead and guide staff, develop staff talents and successfully manage an efficient and effective unit at the highest level; has promoted teamwork and collaboration across HR and the UAB community; has worked quietly behind the scenes to improve his or her unit and HR as a whole; and who has consistently done so with a positive attitude. Nominees for this award should have demonstrated a combination of the following:

- Demonstrates a high level of initiative, responsibility and resourcefulness within HR or the UAB community
- Develops trust and credibility through open, respectful communication and provides a sense of purpose, vision and mission for their co-workers and/or staff by investing time and effort in developing others
- Positively influences others to build consensus in group, departmental or organizational settings
- Manages and/or champions change effectively through formal or informal leadership

Please keep these criteria in mind while answering the following questions.

Name of Nominee: _____

Describe the situations, projects and/or initiatives in which the nominee demonstrated the criteria above.

Identify the specific behaviors demonstrated by the nominee that embodied excellence in leadership.

Describe the current or potential outcomes and/or impact of the nominee's contributions.

What additional criteria would you like us to consider?

Your Name: _____ Your Blazer ID: _____

**To submit your nomination, attach this PDF to the online nomination form:
uab.edu/humanresources/home/hr-awards/hr-nominations**

Nominations are accepted from January 1 to December 15. An outside selection committee will review and score submissions for category based on the criteria described above, and will make award recommendations to the CHRO. Awards are presented each spring during the annual HR Service Awards reception.