

# UABLEARNDEVWHISPER

*A Weekly Publication of Learning*

## Leading Virtually

Welcome to limited business operations! Your teams are looking to you for reassurance and direction in these times of uncertainty. You can be extremely productive if you have the right systems/structures in place. As a leader, you also need to maintain flexibility and agility as you lead projects and teams virtually.

Review this [article](#) to see some best practices.

### KEEP ON LEARNING\*

- ▶ Apply the tips from this [article](#) to your team.
- ▶ [Learn](#) how to be resilient in times of high stress.
- ▶ Optimize your [virtual team](#).

### CALL TO ACTION:

- Reassure your team by communicating frequently through a consistent communication medium(s).
- For all tasks assign and communicate steps needed to achieve, deadlines for completion, and parties responsible for creating/delivering.
- Show your team that you trust them by setting the tasks and giving them the autonomy to achieve.
- Set up check-in meetings via a messaging or video conferencing platform to ensure you are on the same page and up-to-date.
- Balance cordial yet to-the-point check-ins to ensure effectiveness.

*\*Benefits-eligible UAB, VIVA Health, Callahan, UABHS and HSF employees have free access to LinkedIn Learning platform. If you have questions, please email [campuslearning@uab.edu](mailto:campuslearning@uab.edu).*

*Please Note: When watching a LinkedIn Learning course/video, read the sign-in dialogue boxes carefully.*