Do you manage people? If so, it’s your job to develop those that report to you in addition to all your other job duties. You are busy. So, how do you help your direct reports succeed?

Delegating tasks can help direct reports grow and succeed. Start today by identifying those who can handle some of your tasks. If a person needs some direction/teaching, take the time. It will be worth it in the long run.

**CALL TO ACTION:**

- Identify goals/tasks of your team
- Identify skills of direct reports
- Align direct report skills (or skills to develop) with goals/tasks
- Create a development plan for your direct reports
- Delegate accordingly

**KEEP ON LEARNING**

- [How to Stop Delegating and Start Teaching](#) by Art Markman
- [Delegating: Beyond “Getting it off your desk”](#) by Center for Creative Leadership