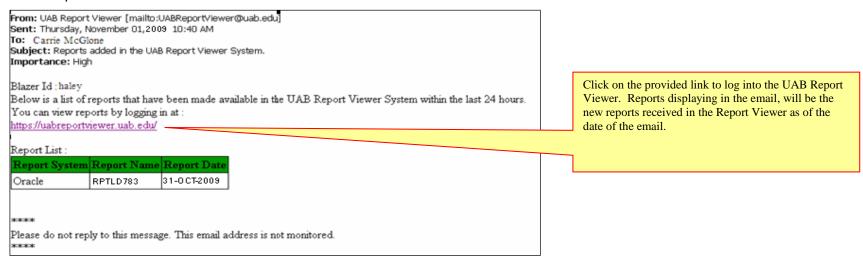
## HR Burst Reports – University Documentation LDUAB Report Employees with Schedule Percent Not Equal to 100 – RPTLD783

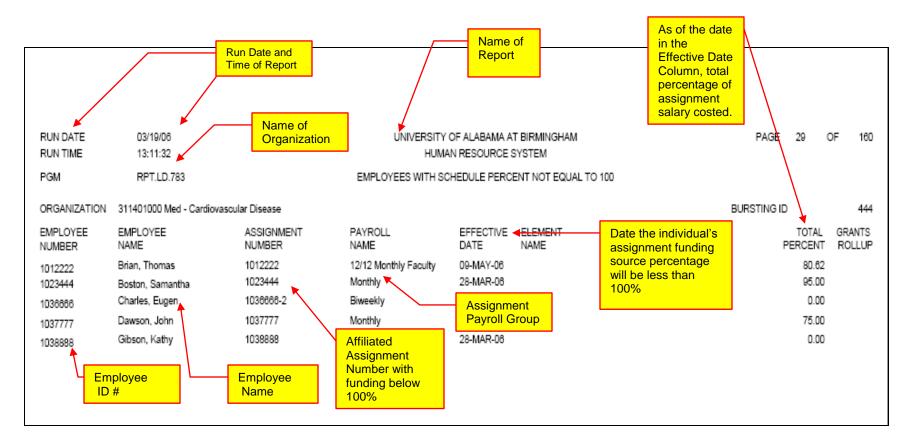
The LDUAB REPORT EMPLOYEES WITH SCHEDULE PERCENT NOT EQUAL TO 100 – RPTLD783 is a listing of individuals assigned to an organization with an assignment level funding source percentage less than 100% as of the report run date. This report includes the name of the individual, effective date in which the assignment level funding changed, and current assignment level funding percentage as of the report run date. The percentage amount less than 100%, will automatically default to the organizations *payroll default account* each pay period until an *ACT Funding Source Change document* is completed.

The **ACT Funding Source Change document** must be in "**Complete**" status before the assignment level funding will correctly cost on future pay periods. To redistribute previously posted salary dollars for retro pay periods, a **Salary Reclass document** must be completed in order to distribute funds to the appropriate funding source.

The **Department Effort Officer** will receive the following **email notification** informing them the report is available for viewing in the UAB Report Viewer:



Scroll to next page to view a sample of Report.



<sup>\*\*</sup>Employee data has been altered.

To access the **UAB REPORT VIEWER**, click here.

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